



TIDWORTH TOWN COUNCIL January 2020



Minutes of the Town Council meeting held on Tuesday 14th January 2020 in the main hall of the Community Centre at 7pm

<p>Attended C’Ilr’s B Pratt (in the Chair) (BP), N Arch (NA), A Connolly (AC), Susan Fell (SF), P Hedge (PH), H Jones (HJ), K Katawa (KK), M Connolly (MC), B O’Connell (BO), George Paine (GP), D Neil (DN), D Wright (DW), M Shepherd (MS), R Gregory (RG) Town Clerk Lt Col N Turner Rev Jim Barry Rhodes – Castledown FM Fred Galvin 4 x Members Home Farm Residents</p>		<p>19/122 1 Apologies C’Ilr S Anderton (transport), C’Ilr A Birch (holiday), Police Absent: C’Ilr s Slater Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted. GP proposed that the apologies are accepted, seconded by MS, carried.</p>
Item	Agenda Item	Action by
19/123	<p>2. Declaration of Interest (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). AC and BP item 9. Castledown FM</p>	
19/124	<p>3. Public Questions</p> <p>Rev Jim is working with other organisations exchanging information so that events to not clash.</p> <p>The Clergy vacancy has now been advertised, in it Tidworth has been described as a varied, rewarding place to serve.</p>	
19/125	<p>4. Minutes of Previous Meeting:</p> <p>Minutes of December 2019 meeting had been circulated.</p> <p>No matters arising</p> <p>MC proposed they were a true and accurate record, seconded by HJ, carried.</p>	
19/126	<p>5. DIO Update</p> <p>No updates.</p> <p>It was agreed that this would be removed as a standing agenda item and Lt Col Turner would update as and when necessary.</p>	
19/127	<p>6. Wiltshire Councillors Report</p> <p>MC reported that Wiltshire Council have been running budget meetings. The council will make its final decision in February, but it is likely there will be a 4% increase. Half of this is the capped increase and the remaining 2% being for social care.</p>	

	<p>He visited a site the bottom of Kennet Road where the building work had stopped, a revised planning application has been submitted which will be cheaper to build.</p> <p>He advised that Ludgershall Road will be closed on 22nd January 2020 between 9am and 3pm for resurfacing work.</p> <p>Also, Humber Lane will be closed on 20th and 21st January 2020.</p> <p>He informed the members that on the previous day he had given an interview to BBC Wiltshire regarding the impact Army Rebasing has had on local businesses.</p> <p>CATG had discussed the request for lighting on the recently widened Perham footpath. There have been several nasty accidents. Lighting was in the original plan but due to it being a bat flight path it was not done. Alternatives are being investigated.</p> <p>He provided the following updates on road works – the Ram junction is due completion end of February, early March. The crossroads at the bottom of Station will commence in April and finish in August. The new roundabout will have the off-road works May to August and the on-road works from September to November.</p> <p>Himself and C’Ilr Pratt made representations about how it was unacceptable that the lights at the zebra were still not fixed. Temporary repairs have now been undertaken. Road marks for both the mini roundabout and zebra crossing will be done when the weather improves.</p>	
19/128	<p>7. Mayors Report</p> <p>BP started his report by wishing a belated happy New Year to all in Tidworth and Perham Down communities.</p> <p>December had been a busy month and he told everyone about the events he had attended including the ‘Show Off’ Christmas show as well as the Tidworth Military, Christmas Concert where TTC hosted a small reception.</p> <p>He also attended the Christmas Church service at Holy Trinity Church. Where he gave a reading for the service and then hot chocolate was enjoyed afterwards.</p> <p>He reported that the Tidworth Nepalese Community Association day attended was a successful event with representatives coming from Wiltshire Fire, Police Services and also a presentation from Dr Lucy Davies and a nurse who spoke Nepalese. The message was about health and wellbeing. This was attended by about 60/70 people old and young alike from the Nepalese community.</p>	
19/129	<p>8. Committee Reports</p> <p>Community Services</p> <p>In SA’s absence CL reported on a meeting held on 10th December 2019, minutes had been circulated.</p> <p>HJ proposed that they were a true and accurate record, seconded by SF, carried.</p> <p>Still awaiting quotes for the decoration of the hall.</p> <p>The solar lights at the War Memorial have failed again, therefore, the Committee have agreed to obtain quotes to have a trench dug and a mains cable running to the Community Centre.</p> <p>Elite Playparks will be carrying out the repairs to the parks apart from the resurfacing work which will be carried out in spring when the weather is better.</p>	

A bin has been purchased for the youth shelter at the A338 playpark and the emptying will be added to the Tivoli contract.

A quotation for works to the bus shelters has been requested.

A request for lighting on the Perham footpath has been received. This can be requested from CATG, but a 25% contribution would be need. The committee recommend TTC make a contribution of £750.00 towards the design of a lighting scheme.

Proposed by MS, seconded by NA, carried.

As Wiltshire Councillor and member of CATG MC abstained.

Community Engagement

In SS's absence CL reported on the meeting held on 19th November 2019 minutes had been circulated.

GP proposed that they were a true and accurate record, seconded by AC, carried.

A quote for £1250.00 had been received from Pothead and Panface to cater for the Band Concert reception.

GP proposed the quote for £1250.00 from Pothead and Panface was accepted, seconded by DW, carried.

Due to the timing of the concert this was a retrospective vote, however ALL members had previously agreed to hosting the reception.

The Christmas event had been a huge success and a total of £495.00 was raised for the Mayors charity.

The members agreed to increase the Easter budget to £1500.00 this will include the cost of hiring transport.

GP proposed that the budget for Easter is £1500.00, seconded by DW, carried.

WI will be contacted to ask if they will provide refreshments for the Mortuary Chapel Open Day.

It has been suggested that a PA system is hired for Remembrance 2020.

Quotes are to be obtained for covering of some kind to cover the queue for Santa this year.

The monthly Budget update was circulated with no matters arising.

The deadline for Tidworth Times is 24th January 2020.

Policies and Procedures

Due to the resignation of C'llr Charlott, HJ reported on a meeting held on 18th December 2019, minutes had been circulated.

GP proposed that they were a true and accurate record, seconded by HJ, carried.

The members have finalised their Terms of Reference which have been recommended to full Town Council.

GP proposed that the Terms of Reference (V8) for the Policies and Procedures Committee were adopted, seconded by DN, carried.

The Press and Media Policy had been circulated for adoption by full Town Council. There were a few grammatical changes need but the members were happy for the policy to be adopted.

GP proposed that the Press and Media Policy be adopted, with the suggested amendments, seconded by EO, carried.

Notes from a Staffing meeting had been circulated to the committee; however, these were now irrelevant as it was agreed that Staffing would now sit with Leadership who will recommend the structure for the committee to Town Council.

MC proposed that Staffing now sits with Leadership Committee, seconded by RG, carried.

MC addressed the table to say he was disappointed that C'llr Charlott had resigned as she brought a lot to the council.

19/130	<p>9. Castledown FM (CDFM)</p> <p>AC gave a report of the hard work carried out by the members of CDFM over the past year. The key drivers of the station are - Inclusion – Integration – (Rural) Isolation. In 2019 there were 2,207,159 minutes listened to this is an increase of 900,000 minutes compared to 2018.</p> <p>There are 50 members -Male: 28 (56%), Female: 22 (44%), Ethnic Minorities 10 (20%)</p> <p>The Nepalese and Ghanaians communities are now regulars on the station.</p> <p>CDFM were very involved with the festival in 2018 again and look forward to 2020.</p> <p>There have been many guests including Superintendent Dave minty QPM Rt hon Ann Widdecombe MEP Angus McPherson PCC Lt col Jamie Balls Garrison Commander Danny Kruger MP Inspector Liz Coles Irene Smith Forces ambassador Rev Tim Laundon The Trussell trust Rt hon Tom Brake (Lib dems) Caroline Voaden MEP Keith Brown (deputy party leader SNP) Mark Perryman (medical welfare service) Nigel Louiski operation manager stagecoach bus Vicky Harker – Army Welfare Service Town councillors Brian Pratt mayor Mark Connolly wilts council George Paine Armed Forces Day Paul Hedge.</p> <p>There are several exciting guests booked for the future. There are aspirations to set up a Business Club to help support local businesses especially those who don't fit with the Chamber of Commerce.</p>	
19/117	<p>10. Civic Centre Update</p> <p>AC reported on the progress made in 2019 and the future work required.</p> <p><i>Achievements of 2019:</i></p> <p>Outlined the Architects brief</p> <p>Completed a feasibility study</p> <p>Determined site boundary</p> <p>Finalised plans</p> <p>Commissioned various reports:</p> <p>a) Ground Condition Survey</p>	

b) Flood Risk Assessment

Engaged new Solicitors – Stan Campbell -DAC Beachcroft

Discussions with new Accountants – Fiander Trivell - Southampton

Engaged Quantity surveyor/ project manager – Martin Brady

Opened discussions with VAT advisors – Neil Owen

Late September Pre-planning Application was submitted to Wiltshire Council

Finances

Costed plans £5m – PCT building £2m = £7m

£4m Loan + 1m from Reserves

£211,600 annual loan repayment

Precept 2020/21: £448,000.00

Annual Running Costs (£301,448.28) *Business Rates on entire build is £105k

Current interest rate: 3.28%

Civic Centre estimate open: end of 2022

The Business Rates are causing some concern and further investigations will be made.

He informed the members that the comment a very positive pre-app had been made, however there are further investigations/ work to be carried out being:

Additional information about how TTC arrived at 92 parking spaces

Transport assessment & Travel Plan

Archaeological desk top study

Noise Disturbance i.e. patrol cars

Community Consultations

Reference has also been made to the 'Flood Risk Assessment'

He advised that there were some issues rising from the ground reports which were Exceedances of Polycyclic Aromatic hydrocarbons (PAHs) which will require additional assessment.

The cost will be £7000.00, which TTC will be required to contribute 50%.

AC proposed that TTC contribute £3500.00 towards additional grounds tests, seconded by RG, carried.

He ended his report by asking for a Projects meeting to be called and thanked MC, BP

	and CL for their hard work helping him bring it all together.	
19/131	<p>11. Blue Sky (BST)</p> <p>Three quotes had been circulated to members for the facilitation of the planned BST evening.</p> <p>There was a discussion about the pros and cons of each quote. MC expressed concerns that Connor Consultancy wouldn't be able to give an independent view as they were currently working with TTC, however some felt this would be of benefit as a lot of the groundwork would have been carried out.</p> <p>BP proposed that Connor Consultancy are employed to carry out the BST, seconded by SF, carried, 1 against, 3 abstained.</p>	
19/132	<p>12. Civic Regalia</p> <p>BP informed the members that Mayoral Chain was in need of some repairs and was looking a bit tired. Pins are also required for new members.</p> <p>All were in agreement that the Clerk should seek quotes for the work to be carried out for pins to be purchased.</p>	
19/133	<p>13. Home Farm – approval of addresses</p> <p>A request from the Home Farm developer had been received for approval of the proposed addresses which are to be numbers 1-6 Home Farm Close.</p> <p>DW proposed that the addresses are suitable, seconded by NA, carried.</p>	
19/134	<p>14. Correspondence</p> <p>Correspondence and newsletters were made available.</p> <p>The Clerk has circulated the members their Declarations of Interest forms so that they can advise of any changes.</p>	
19/135	<p>15. Bills for Payment</p> <p>Bills for payment totalling £19,683.67 had been circulated. PH proposed Bills for £19,683.67 be paid, seconded by NA, carried, 1 abstention.</p>	
19/136	<p>16. Date of next meeting 4th February 2020 @ 7pm</p>	<p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>

There being no further business to discuss the meeting was closed at 8.30pm.

Agreed as a true record..... Brian Pratt, Chairman

