



TIDWORTH TOWN COUNCIL December 2019



Minutes of the Town Council meeting held on Tuesday 3rd December 2019 in the main hall of the Community Centre at 7pm

<p>Attended C’Ilr’s B Pratt (in the Chair) (BP), S Anderton (SA), N Arch (NA), A Birch (AB), A Connolly (AC), Susan Fell (SF), R Gregory (RG),P Hedge (PH), H Jones (HJ), K Katawa (KK), M Connolly (MC), B O’Connell (BO), George Paine (GP), D Neil (DN), S Slater (SS) Town Clerk Barry Rhodes – Castledown FM Rev Laundon, Tina Edwards Lt Col N Turner PC Wileman, Insp Coles Fred Galvin Member Home Farm Residents Heather Newton, Claire Lingard</p>	<p>19/107 1 Apologies C’Ilr D Wright (work), C’Ilr A Sharlott (work), C’Ilr M Shepherd (work). Absent: Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted. GP proposed that the apologies are accepted, seconded by HJ, carried.</p>
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Item	Agenda Item	Action by
19/108	<p>2. Declaration of Interest (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). SA Bills for payment</p>	
19/109	<p>3. Public Questions</p> <p>PC Wileman and Inspector Coles reported that due to the time of year they will be increasing the amount of vehicles being pulled over and drivers tested for drink driving. Anti-Social behaviour on Drummer Lane seems to have improved, but will still be closely monitored.</p> <p>Rev Laundon started by thanking all involved with the hustings evening. He raised concerns about affordable housing in the area. MC said that Wiltshire Council will be investing 40 million into housing. It has been suggested that Aster are invited along to a meeting.</p> <p>Barry Rhodes thanked everyone who supported his very successful hustings evening.</p> <p>Fred Galvin complained about the litter at the shelter in the A338 park. Services will look into how much it will cost to install a bin. However, it was explained that emptying it on a regular basis is where the cost comes from. Fred was invited to quote for regularly emptying the bin.</p> <p>Lt Col Turner reported that Garrison had been working closely with the police and Wiltshire Council which has resulted in somebody for being prosecuted for fly-tipping.</p> <p>A member of public raised concerns about surface water on the road by the entrance of the Free rider’s club. It will be raised with the Parish Steward but it is probably too big a task for him and will need to be reported on the ap.</p>	

19/110	<p>4. Guests:</p> <p>Heather Newton had been invited along as the local member of youth parliament. She is also a member of Wiltshire Youth Union. She wants to change the perception that politics is boring and is happy to be involved with TTC setting up a youth council.</p> <p>Claire Lingard had been invited along as the Internal Auditor. She explained what her role is and the difference between the internal audit and external audit. She explained the minor issues which were raised in the recent report. She was very complimentary of TTC and said they were an A star council.</p> <p>HJ thanked the Clerk and team for the hard work in ensuring there was another satisfactory audit completed.</p>	
19/111	<p>5. Minutes of Previous Meeting:</p> <p>Minutes of November 2019 meeting had been circulated.</p> <p>PH proposed they were a true and accurate record, seconded by AC, carried.</p>	
19/112	<p>6. DIO Update</p> <p>No updates.</p>	
19/113	<p>7. Wiltshire Councillors Report</p> <p>MC reported that following on from Wiltshire's campaign for people to be rewarded for reporting fly tipping a resident had be fined after a joint exercise with MOD police.</p> <p>Wiltshire Council have agreed to invest nearly £40 million over the next ten years to build and purchase up to 1000 council houses. A site he has suggested has coincidentally had a planning application submitted. Wiltshire Council and Persimmons will be having a site visit.</p> <p>It has been agreed that from April 2020 low earners who receive Universal Credits will be able to earn up to £50.00 a week extra without their council tax claim being affected.</p> <p>He reported that Wiltshire Council have also committed over £5 million to make its main building more efficient and reduce CO2 emissions by 2000 tonnes per annum.</p> <p>He advised that over 25,000 people have registered to vote and there are over 69,000 postal voters.</p> <p>At his request to call in the application for flats at the rear of the old Lloyds Bank building it has now been withdrawn.</p>	
19/114	<p>8. Mayors Report</p> <p>BP reminded people of TTC's Christmas event on the upcoming Saturday. He said he was proud that a free shuttle bus was being provided.</p> <p>He was privileged and humbled to have attended the Wellington Academy Memorial service. He also felt honoured to have laid a wreath at the war memorial on Remembrance Sunday.</p> <p>Following on from concerns regarding doors being rattled, himself, PC Wileman and the chair of Wiltshire Neighbourhood Watch had arranged a public meeting for the previous</p>	

	<p>week. Unfortunately, no one attended, but he does now have some stickers which he will deliver to residents.</p> <p>He congratulated Barry Rhodes and the Castledown FM team for the fantastic hustings event.</p> <p>He said he is aware that with the significant roadworks being carried out there will be disruptions for the foreseeable future and urges people to check social media etc for updates.</p> <p>The report was ended by BP thanking all members and staff for their hard work throughout the year and wished ALL members of the Tidworth and Perham Down Community a Merry Christmas and Happy New Year.</p>	
19/115	<p>9. Committee Reports</p> <p>Community Services</p> <p>SA reported on a meeting held on 12th November 2019, minutes had been circulated.</p> <p>EO proposed that they were a true and accurate record, seconded by SF, carried.</p> <p>The committee are awaiting revised decorating quotes for the Community Centre.</p> <p>They have agreed to a list of preferred suppliers/contractors.</p> <p>A quote of £1364.50 + VAT from Elite Playground Inspections to make repairs to the playparks will be recommended to full town.</p> <p>They are looking into ROSPA qualifications.</p> <p>There had been a request to place an ornament on a grave, the members agreed that they could not allow it.</p> <p>The Clerk advised that the Sparkle team was working but will request for cleaning bus shelters of their list as these are already done regularly.</p> <p>The monthly budget was circulated with no issues.</p> <p>SF proposed that the quotation from Elite Playgrounds of £1364.50 exc VAT to carry out repairs to the play parks, seconded by HJ, carried.</p> <p>Community Engagement</p> <p>SS reported on the meeting held on 19th November 2019 minutes had been circulated.</p> <p>GP proposed that they were a true and accurate record, seconded by AC, carried.</p> <p>Remembrance feedback was discussed.</p> <p>Quotes are being obtained for the Band Concert reception.</p> <p>Pewsey Vale Coaches will be providing a shuttle bus service for the Christmas event.</p> <p>He confirmed that dates for 2020 events were all set and budgets will be discussed at January's meeting.</p> <p>There is now a year plan in place for Tidworth Times.</p> <p>GP will be attending the next Neighbourhood Policing meeting.</p> <p>Social media continues to have a good footfall and is a useful tool of communication.</p> <p>Policies and Staffing</p> <p>In AS absence the Town Clerk reported on a meeting held on 20th November 2019, minutes had been circulated.</p> <p>GP proposed that they were a true and accurate record, seconded by HJ, carried.</p> <p>The members have written their Terms of Reference which have been recommended to full town council.</p> <p>The have decided to put Standing Orders on hold.</p> <p>They have also recommended Code of Conduct/Declaration of Interest as well as Press and Media Policy to full town for adoption/approval.</p> <p>She reported that they have agreed to keep the name of the committee as Policies and Staffing.</p> <p>She also informed the members that there will be a Staffing Working Group formed consisting of AS, AC, BP and the Clerk so that they can take a strategic approach to the</p>	

	<p>matter before Policies and Staffing take it on.</p> <p>After the report AC requested that there be changes to the ToR's to incorporate that any revised or new policies should be circulated 14 days prior to the full town meeting they are to be discussed at.</p> <p>He also requested the removal of item B 'Advise the council when requested, whether the council's actions are compliant with it's policies.' As the proper officer this is the responsibility of the Town Clerk.</p> <p>He also raised item C as there was no clarity as to the Staffing side of matters. HJ said that as this was a 'live' document this could be updated as and when required.</p> <p>AC suggested from the comments made at Policies and Staffing and Leadership that a Staffing Sub Committee should be formed. The purpose of this committee is to discuss schemes of delegation and to advise the Policies and Staffing committee on staffing matters and the future structure.</p> <p>AC proposed that a Staffing Sub Committee is formed to advise and feed back to Policies and Staffing Committee, comprising of himself, BP, AS and CL, seconded by BP, carried.</p> <p>He also said that although certain wording is mandatory in policies the ones currently being reviewed are not personal to TTC and he would like the policies deferred. HJ did say that when TTC started to write policies many years ago it was agreed that using NALC templates was the best way to ensure everything was correct. AC agreed but did say the council had changed a lot since then and there were many changes to come.</p> <p>AC proposed that all of the recommended policies, including ToR's were deferred, seconded by BP, 1 against, carried.</p> <p>Leadership</p> <p>SF reported on the meeting held on 25th November 2019, minutes had been circulated.</p> <p>SS proposed that they were a true and accurate record, seconded by BP, carried.</p> <p>The members had discussed the committee reports including the Town Clerk report which had included an update on emails, training and CiLCA study.</p> <p>Members were advised that as of 1st January 2020 their @tidworthtowncouncil.gov.uk emails were the only ones to be used for council correspondence.</p> <p>The pre planning application for the Civic Centre has been returned by Wiltshire Council and there are no major concerns. Still awaiting the Geo-tech survey results.</p> <p>The members of the committee are very keen for a Blue-Sky thinking evening to go ahead in the New Year.</p> <p>The final budget proposal had been circulated and the members are recommending that the precept request for 2020/21 is £448,000.00.</p>	
19/116	<p>10. Budget/Precept Demand</p> <p>The budget proposal had been circulated.</p> <p>AC proposed that the precept demand for 2020/21 is £448,000.00, seconded by SF, carried.</p>	
19/117	<p>11. Riverbourne Play park phase 2</p> <p>A quote has now been received for the clearance of the ground.</p> <p>TTC are keen for the transfer of land to take place as soon as possible, so agreed that the quote of £200.00 exc VAT from Tivoli to carry out the work is accepted.</p> <p>MC proposed that Tivoli clear the ground at a cost of £200.00 exc VAT, seconded by RG, carried.</p>	

19/118	<p>12. Band Concert</p> <p>The Clerk confirmed invites had been sent. Due to the number of guests she advised if people had not responded by 10th December 2019 it would be assumed they were not attending.</p>	
19/119	<p>13. Correspondence</p> <p>The Town Clerk gave all members a form for them to sign agreeing to receive summons electronically.</p>	
19/120	<p>14. Bills for Payment</p> <p>Bills for payment totalling £12309.77 had been circulated. PH proposed Bills for £12309.77 be paid, seconded by HJ.</p>	
19/121	<p>15. Date of next meeting 14th January 2020 @ 7pm</p>	<p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>

There being no further business to discuss the meeting was closed at 8.40pm.

Agreed as a true record..... **Brian Pratt, Chairman**

