



TIDWORTH TOWN COUNCIL August 2017



Minutes of the Town Council meeting held on Tuesday 1<sup>st</sup> August 2017 in the main hall of the Community Centre at 7pm

<p><b>Attended:</b> C’llrs M Connolly (in the chair) (MC) E O’Connell(EC), A Birch(AB), P Hedge(PH), S Anderton(SA), A Connolly(AC), S Fell(SF), R Gregory(RG), B Pratt(BP), C Brook(CB) Maj P Kelly, T Pickernell (TCAP) T Dewey, F Galvin, Rev. A Copeland, M Jarvis, C McKeown</p>		<p><b>1 Apologies C’llr D Wright, A Dawson,</b> <b>Absent: S Slater</b> <b>SA proposed apologies were accepted, seconded by CB, carried.</b></p>
Item	Agenda Item	Action by
2	<p><b>Declaration of Interest</b> None</p>	
3	<p><b>Public Questions:</b>Rev. Copeland extended her goodbyes to the Council and invited anyone who wished to, to attend her last service at Holy Trinity on Sunday 6<sup>th</sup> August at 10.30am. MC thanked her for her service to Tidworth and the Community. The timeframe for her replacement is unknown; however Claire Maxim from Ludgershall will be a link for events etc. In the meantime. M Jarvis, and L Coxhead, members of the church will be attending monthly meetings.</p> <p>FG advised that since the iron bridge had been removed from Penning’s Road some years ago, there is now a footpath which does not appear to lead anywhere, could this be linked up with another footpath? HJ advised this has been asked a number of times, each time being answered in the negative as it is not a high priority.</p>	
4	<p><b>Minutes of Previous Meeting:</b> Minutes of July 2017 meeting had been circulated. <b>NA proposed these were a true and accurate record, seconded by PH, carried.</b></p>	
5	<p><b>Youth Offender Community Projects – Claire McKeown</b> Claire introduced herself to the attendees. The Youth Offending Team at Wiltshire Council is run for 10 – 18 year olds who are known to the police either through personal circumstances or due to a court order for community work. The team is looking for projects in the Tidworth Area that young offenders can get involved in. Claire had already made contact with the Town Clerk and the possibility of doing some clearing work at the Mortuary Chapel to support the Open Day had been suggested. Claire advised they had done similar projects with the National Trust, Wiltshire Wildlife Trust and others with no issues. If TTC were in agreement, once offenders had been identified, their offence category would be shared with the TC, a risk assessment of the proposed project area would be completed and a supervisor would be present at all times. MC felt the project was very positive and would fully support. BP asked if they would consider getting involved with the Keep Tidworth Tidy Litter picks, CM advised she would look into this if a specific area could be identified so that it could be risk assessed. They are in touch with Wiltshire Wildlife regarding the community garden project but are awaiting confirmation of availability of land. Maj Paul Kelly advised he would chase this.</p>	

6	<p><b>S137 Application – TCAP</b></p> <p>An application had been received for a grant of £2,000 towards the TCAP (Tidworth Community Area Partnership). This is in addition to grant requests to Tidworth Garrison and Ludgershall Town Council, also for £2,000. The TCAP provides a liaison point between the Army and other facilities and is often the final point of call when no other facilities can provide representation, for instance the influence it has through the Health and Wellbeing Board etc. HJ advised £6,000 overall was felt to be very good value for the service provided by TCAP especially as it promotes the Tidworth Community Area at other localities. AC questioned what its structure would be going forward. The previous Garrison Commander had reduced the amount of meetings per year from 4 to 2, with the ability to call ad hoc meetings if necessary. Its current focus groups are working well, and T Pickernell has been able through TCAP to involve the Wellington Academy with the Stop and Search Scrutiny panel in Devizes. TCAP has also taken over running the LINK scheme, has revitalised a local youth group in Ludgershall and runs the Blue Light Day in both Tidworth and Ludgershall every year with the support of the emergency services, in addition to hosting the Christmas concerts at the Garrison Theatre at Christmas time. Through its involvement with the Plain Action Committee, TCAP is also able to rejuvenate local business through the ability to grant EU funds. Through TCAP, T Pickernell also now attends the Wiltshire Council Town Council Board, and can relay any relevant information from this onto the Town Clerk.</p> <p>7.30pm – T Pickernell and Maj Kelly then left the meeting so that the members could take a vote on the application.</p> <p><b>MC felt the grant was good value for money given the amount of work TCAP does. AC proposed a grant for £2,000 be accepted, seconded by RG, carried.</b></p> <p>T Pickernell and Maj Kelly were then invited back into the room and were advised grant had been awarded.</p>	
7/8	<p><b>Wiltshire Councillor/Mayor Report</b></p> <p>MC had a meeting with Veolia Water at the Treatment works on 13<sup>th</sup> July where water and sewerage capacities due to ongoing and future development were discussed. Clarendon reservoir has been refurbished and is now fully operational. It is 11 stories deep and all 3 cells are now open (previously only 2 had been open at any time due to refurbishment). Extraction pumps have been upgraded, these currently extract 4.3m litres a day and could at max extraction rates extract 6m per day. They are licenced for 8m per day. The sewerage works are also being upgraded with 2 sifting screens now in place instead of 1. Works for further upgrading of the system will be taking place over the summer. The water and sewerage systems can take all known developments and more. They project up to 2040 before more improvements will be required.</p> <p>The First meeting of the Armed Forces Day Committee met 26<sup>th</sup> July, there are 14 members, 12 from the community and 2 Town Councillors. There was a really good response from the community for this following complaints about Tidworth having no Armed Forces Day event. Indeed, the Facebook page which MC had reinvigorated from 1 produced a number of years ago now has over 600 members. A lot of ideas were discussed and contacts made with various organisations. Location is yet to be confirmed but hopefully on the Esso field, if not the Tattoo grounds are a possibility.</p> <p>The Festival was let down by the weather but there was a good turnout of Councillors to help and in attendance. There will be a wash-up event in due course but MC felt TTC and AJ did an excellent job, and, but for the weather, this would have been the best event so far. MC and AC will be meeting one of the potential strategic partners for the Civic Centre soon with a second meeting being arranged. Potential third partner meeting is still awaited.</p>	
9	<p><b>Committee Reports Community Services</b> – HJ reported on a meeting held on 11<sup>th</sup> July - Minutes had been circulated. <b>SA proposed these were a true and accurate reflection, seconded by EO carried.</b> Due to absence of SS, HJ was elected as temporary chair. A number of overgrown shrubbery issues were raised which GH is chasing. Solar lights surrounding a grave at the cemetery were mentioned, agreement that this would be</p>	

monitored. Fire Service had been contacted to route check access with parking at Trinity View Road, Sidbury Circular and Sidbury Hill Avenue, cards would be left on any cars obstructing access. Committee were all in favour of Footpath NTID30 being converted to a cycle track, letter of support to be sent to Wiltshire Council regarding this was requested. Residents had received a letter from KIER regarding proposed closures of the A303 over 4 weekends in September and October. This had also been mentioned on social media as the diversion will lead cars through Tidworth and Ludgershall, however it was confirmed that the closures would only be occurring at the weekends, so disruption to commuter traffic would be minimal.

**Community Engagement** – BP reported on a meeting held on 18<sup>th</sup> July – minutes had been circulated. **CB proposed these were a true and accurate reflection, seconded by AC, carried.**

Wiltshire Wildlife had produced final designs for the litter campaign, with the TC crest requested to be included, it was also requested that Perham Down be included when distributing. Paperwork for the Community Garden is still to be completed. A public meeting had been arranged for the Riverbourne Fields residents for 23<sup>rd</sup> August. The public consultation for the new playpark designs had been arranged for 11<sup>th</sup> September at Wellington Primary. All was in place for the upcoming festival. The Mortuary Chapel Open Day will be held on 23<sup>rd</sup> September, following previous year's simple formats. TC will again provide food and location for Halloween, date is yet to be confirmed. The Christmas event is to be held on 2<sup>nd</sup> December, the rodeo reindeer and same Santa were requested but due to disappointment with last year's reindeer, Little Zoo will be contacted. A budget of £4,000 was proposed for the event.

**AC Proposed that the budget of £4,000 be accepted, seconded by HJ, carried.**

**Leadership** – BP reported on a meeting held on 25<sup>th</sup> July – minutes had been circulated.

**AC proposed these were a true and accurate reflection, seconded by MC, carried.**

Reserves had been reviewed by the members with the result that the Beacon fund was removed with £2,000.00 to be added to the website fund. The Cemetery Extension fund was also to be removed, with £4520.00 to be added to the Community Centre Revenue Fund. The Sports Development Fund was to remain as it was. It was proposed that the Clerks Gratuity fund be transferred to her Wiltshire Pension Fund as a lump sum.

**MC Proposed the Clerks Gratuity be transferred to their Wiltshire Pension Fund, seconded by BP, carried.**

Personnel matters had been discussed, with the agreement that an additional staff member should be recruited, enabling the Admin role to be split into Services and Engagement Support, thereby freeing the Clerk up to carry out pure Town Clerk activities. A proposal for this is to be put forward in October in time for budget setting.

Training was discussed with agreement that Planning and Code of Conduct training sessions would be requested from Wiltshire. The idea of presenting a long Service Scroll was suggested, along with the idea of giving badges of Bronze (10 years) Silver (15 years) and Gold (20 years) respectively. Although there are vacancies, it was agreed that the Council is working well and is a strong team.

Following issues with the previous photographer, AC had met with Chris Currell who had agreed to retake the profile pictures at a cost of no more than £100.00.

**HJ proposed that a photographer be employed at a cost of no more than £100, seconded by NA, carried with 2 abstentions.**

The Mayors Charity fund was discussed, there will be a meeting to review this on 29<sup>th</sup> August 2017.

A further quote had been received from Lyreco for leasing a new printer at a cost of £289.00 for a 3 year lease, plus consumables.

**SA Proposed that a new printer be leased for a period of 3 years at a cost of £289.00, seconded by BP, carried.**

10	<p><b>Business Between Meetings</b>  The Buggy shelter in the car park had been vandalised. The damage has been recorded on CCTV and both the Town Clerk and MC are in touch with the parents. A quote for repairs is in progress.  HJ advised that the telephone exchange had been out for 2 days the previous week. This was an indication of how little used landlines now are as no notice had been given of this and no complaints about it received.</p>	
11	<p><b>Correspondence – Newsletters and reports available for inspection.</b>   <b>Police report had been circulated.</b></p>	
12	<p><b>Bills for Payment</b> Bills for payment totalling £13, 604.60 had been circulated. AC questioned the Safecart invoice, and was advised that it was for internet payment protection software.   <b>SA proposed Bills for Payment of £13, 604.60 be paid, seconded by PH, carried.</b></p>	
	<p><b>Date of next meeting</b>  5<sup>th</sup> September 2017 @ 7pm</p>	<p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>

There being no further business to discuss the meeting was closed at 7.55pm

Agreed as a true record..... Mark Connolly, Chairman