

TIDWORTH TOWN COUNCIL

Community Engagements Committee 2016

Minutes of the Community Engagements Committee meeting held on 15th March 2016 in the Community Centre at 6.30pm.

Attended: C’Ilr C Kemp (Chair) (CK), C’Ilr R Gregory (RG), C’Ilr S Fell (SF), C’Ilr L Swinyard-Jordan (LSJ), C’Ilr B Pratt, M Gabriello (MG)		Apologies: C’Ilr S Slater (SS), Marc Read, Laura Kitchener-Pain Absent: C’Ilr A Connolly (AC)
Item	Agenda Item	Action By
1	Declaration of Interest None	
2	Minutes of Previous Meeting Minutes of February meeting ratified at March 2016 Full Town. Thanks extended to C’Ilr BP for temporarily chairing the meeting.	
3	<p>Festival Plans for the Festival are coming together with various bookings needing to be made, therefore the Committee confirmed that the budget for the 2016 Tidworth Town Festival was £8,000, confirmation for which was proposed by CK, seconded by BP, carried.</p> <p>Festival Catch Up - Minutes from meeting were circulated to the Cttee, main points discussed were: Live music from 3pm – 10pm – 3-6pm family orientated including Steve Slater and Festival Factor Winner, 6-10pm, more up tempo music. Volunteers on the day must wear Hi-Viz jackets at all times and training on the use of the radios will take place prior to the event. Roles for volunteers on the day to be discussed at a later date, C’Ilr RG confirmed he would not be available on the day. Resourcing of Food, Bar and Arena acts have been allocated. Inclusion of Wellington Academy was discussed, with meeting arranged for Wednesday 23rd March @ 10am, which C’Ilr CK and Town Clerk will also attend. Next festival catch up meeting is Friday 18th March @ 10.30am.</p> <p>Festival Factor – No participants for auditions held Wednesday 9th March, there are a number of places filled for the Wednesday 16th March auditions, so far there has not been a huge amount of interest; same format will be used for Festival Factor next year. Location for final tbc.</p>	
4	<p>Easter C’Ilr CK and Rev. Copeland are due to meet to confirm all details for the event. C’Ilr A Connolly to provide 4 Easter eggs for prizes and Tesco to supply £20 voucher for eggs for those who attend. Admin to chase. Dave Kemp has supplied canes for the Easter egg hunt clues to go on, these will consist of a brightly coloured egg and clue, for the children to then use to fill in their answer sheet – SF to produce. Council to provide refreshments, Vintage Teas will be invited to attend.</p>	<p>CK</p> <p>GH</p>

5	<p>Clean for the Queen Cttee officially thanked C’Ilr BP for organising this event which was a great success. Another event will be organised for 16th April, to focus on the Zouch side of Tidworth, with the possibility of arranging a monthly event. Council now has a Waste Carrier Licence so this can be utilised with Keep Tidworth Tidy events.</p>	
7	<p>Tidworth Times Printers - Due to issues with the current printers meetings had been held with Trevor Peters Design, who currently supply the headed paper for TTC and Bulpitt Print Ltd, as recommended by TCAP Co-Ordinator. Quotes for the supply of 2,500 copies were circulated: Trevor Peters –A4 8pp on 170gsm gloss including delivery to Tidworth - £498.00 – artwork to be additional Bulpitt Print Ltd - A4 8pp booklet on 150gsm Silk Art including delivery to Tidworth and 1 hour of artwork - £450.00 (they can also supply A4 and A3 posters at a cost of £0.25 and £0.50 each respectively) CK proposed preference to keep printer of Tidworth Times and printer of official letterhead separate, therefore would recommend going with the quote from Bulpitt Print Ltd of £450.00, seconded by RG, carried. Advertising Costs – it was agreed that the current advertising costs would remain the same with no discount being offered for staff members. If payment for an advert is not received prior to the publication date, the advert will be removed.</p>	
8	<p>Social Media The Tidworth Community Events page will continue and a separate Town Festival page will be set-up. A Twitter account has now been set up for the festival @TidworthEvents. BP is to look into a Social Media policy.</p>	
	<p>Date of Next Meeting There was some discussion over start time – April meeting will start at 6.45pm as a trial start time. 19th April 2016 @ 6.45pm</p>	

There being no further business to discuss, the meeting closed at 7.45pm.