



TIDWORTH TOWN COUNCIL
Community Services Meeting
September 2026

Minutes of the Community Services Committee Meeting held on **08th September 2026 at 7pm.**

Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), R Mason (RM) S.Sela (SS) J. Covil-Jones (JCJ) Cllr KA - Wiltshire Cllr (KA) L. Carpenter (LC) Services officer Bill Heys – FM		26/170S 1. Apologies: Cllr A Edwards Absent: Cllr D. Kofitia <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
26/171S	2. Declaration of Interest. <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
26/172S	3. Minutes from the Meeting held in August were ratified at the Sept 2026 Full Town Council meeting.	
26/173S	5. Civic Centre ● FM Update – No issues arising. The painting of the floors and sealing the walls of the new External Store will commence once the handover is completed. ● Toilet Roll holders – It was decided that TTC would not change the toilet roll holders as it would cause too much damage to the partitions between the cubicles. ● External store- The store is now complete, and the ground works will be finished when it is the correct season for grass seeding. Hand over will take place on 14th September. HJ proposed there be no charge for regular hirers to store their equipment PH seconded, carried. LC to investigate racking. ● Air conditioning – Air con in the TTC office will be installed 17th September. ● Café Furniture Clean – This will be completed on the 10th November 2026. The café will be provided with chairs from TTC store so they can keep trading. ● Leaflet display – PH proposed TTC buy a wall mounted card holder at a cost of £28.84 + vat to keep the reception area tidier, Seconded by RM, carried.	BH LC LC LC

26/174S	6. Grounds Maintenance – Due for renewal 1st October 2026 Quotes being obtained. One quote has been received from Nuture (Gavin Jones) who are the current contractor. Two other quotes requested, one declined. Due to time constraints and continuity of the satisfactory service already provided if the additional quote is not received by 21 st September 2026 Nuture’s quote will be accepted. If the additional quote is received the Committee agreed due to the time constraints and the Clerks absence, Leadership will agree which quote to accept to be recorded at October Full Town.	CL
26/175S	7. Wiltshire Council - Local Highways & Footpaths Improvement Group (LHFIG) 1. Requests for the Parish Steward – Next visit 15th/16th September. Request to cut the verges on Ludgershall Rd. 2. New requests – A request for a sign for Coronation Rd. 3. Next LHFIG Meeting – Wednesday 9th September. 4. “Waiting restrictions” requests. - None 5. Traffic Survey Requests. None.	LC HJ
26/176S	8. War Memorial – Update - No issues	
26/177S	9. River Bourne Corridor Update. It was discussed that if the weather is as hot during the summer 2027 TTC may need to get the dry grass cut back to avoid the risk of fire. This will be discussed again summer 2027. LC was asked to contact the environment agency to ascertain when they are planning on cutting the riverbed before winter sets in. The broken bars on the bridge need repairing again. LC to approach a contractor for quotes.	PH LC LC
26/178S	10. Skatepark - No Issues	
26/179S	11. Playparks Elite Playpark Quarterly Inspection report. – Due November 2026 Warden Reports: Connolly Way – Nothing reported Shepperd Street – Broken toys are being left in the park, but we have no way of controlling this Beech Hill Road – Nothing reported	HJ/PH

	Zouch Farm Road – Nothing reported Thompson Road – Nothing reported George VI Rd – Nothing reported Civic Centre – Nothing reported	
26/180S	12. Cemetery – Update – HJ recommended that TTC replace the seat that is looking very shabby. LC to approach the Men’s Shed for a price. • Mortuary Chapel – No issues	LC
26/181S	13. Christmas Lights – Nothing to report	LC/PH
26/182S	14. Allotments – No issues • Communal Shed - Awaiting planning to pass the drawings.	LC/PH
26/183S	15. Winter Preparations - KA will collect the bags of grit ordered from Wiltshire Council on 15 th October.	KA
26/183S	16. Emergency Contact Hub – Community Resilience. It was discussed that a representative for the hub from TTC will be the one of the Council key holders, PH or CW plus another council member. RM will discuss the ECH at the next TLC meeting after which a meeting will be proposed with all the community representatives to establish a contact trail if the need should arise.	
26/185S	17. Defibrillator 1. Civic Centre – The defib at the Civic centre has been recently used and the pads have been replaced. 2. Spar Pennings Road – No issues. 3. Poppies Perham Down – No issues. 4. Bleed Kits – No issues. 5. New Defib - KA proposed TTC pay Defib Shop £945 + vat for a defibrillator to put at Zouch Parade, seconded by SS, carried. PH proposed TTC pay defib shop £495 +vat for a defib cabinet, seconded by RM, carried.	BH LC
26/186S	18. Asset Register	
26/187S	19. Training. – BH and LC to complete Legionella awareness training.	
26/188S	20. Budget. – Distributed	TC
26/189S	21. Correspondence/Updates - None	

26/190S	22. Date of Next Meeting The next meeting will take place on Tuesday 13th October 2026. All agenda items to the Town Clerk 7 working days prior to the Meeting	All

There being no further business to discuss, the meeting closed at 8.00pm.