



TIDWORTH TOWN COUNCIL
Community Services Meeting
Aug 2026

Minutes of the Community Services Committee Meeting held on **11th Aug 2026 at 7pm.**

Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), R Mason (RM) A Edwards (AE) Cllr KA - Wiltshire Cllr (KA) L. Carpenter (LC) Services officer Bill Heys – FM		26/149S 1. Apologies: Cllr D Kofitia (DK) Cllr S Sela (SS) Absent: <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
26/150S	2. Declaration of Interest. <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
26/151S	3. Minutes from the Meeting held in July were ratified at the Aug 2026 Full Town Council meeting.	
26/152S	5. Civic Centre ● FM Update – BH has noticed that there is a lot of wastage on the current toilet roll system. RM proposed we change the toilet roll holders to a more economical style, seconded by PH carried. Hand towels – At present all toilet facilities are equipped with both hand towels and electric hand driers. BH suggested we remove the hand towels all together to save cost and wastage. This was discussed and a trial in the Gents was decided on. Feedback will be recorded before moving forward within the other toilet facilities. BH requested TTC purchase a wall mounted leaflet display to make the reception area tidier. PH proposed HJ seconded, carried. LC to investigate cost. ● External store- Roof to be fitted Mid Aug with completion by the end of the month. ● Café Furniture – PH proposed TTC pay Jordan Sutton of Maijay carpet clean £495 To clean the upholstered furniture in the café, seconded by HJ, Carried. ● Blinds – PH proposed TTC pay Andreas Blinds £500+ vat for 2 blinds for Perham room, seconded by AE, carried. ● Air conditioning – RM proposed TTC pay Triton Plumbing £2350 + vat to	BH LC LC LC

	put an air con unit in the TTC office, seconded PH, carried. PH proposed TTC buy 2 portable air con units at a cost of £649.99 per unit, seconded by KA, carried. ● Purchase of Extra tables – HJ proposed TTC buy 10 new tables for the Civic Centre at a cost of £525 + vat per table, seconded by RM, carried ● Veolia Pipework – TTC have no issue with Veolia bringing pipework across Civic Centre ground to provide resilience to the network connecting to East Tidworth in the New year.	LC LC
26/153S	6. Grounds Maintenance – Due for renewal October 2026 Quotes being obtained.	CL
26/154S	7. Wiltshire Council - Local Highways & Footpaths Improvement Group (LHFIG) 1. Requests for the Parish Steward – Next visit 15th/16th September. 2. New requests – None 3. Next LHFIG Meeting – Wednesday 9th September. 4. “Waiting restrictions” requests. - None 5. Traffic Survey Requests. None.	
26/155S	8. War Memorial – Update - No issues Positioning of the plaque has been agreed and RM proposed TTC pay the sum of £135 for installation, PH seconded, carried.	
26/156S	9. River Bourne Corridor Update. A broken sign on Kelk Rd needs replacing. LC to contact Persimmon. Dog Waste bins need constant emptying, so it was decided TTC would ask Gavin Jones to install 2 more and add the emptying of theses to our contract.	PH LC LC
26/157S	10. Skatepark - No Issues	
26/158S	11. Playparks Elite Playpark Quarterly Inspections distributed. ● Warden Reports: Connolly Way – Nothing reported Shepperd Street – Nothing reported Beech Hill Road – Nothing reported	HJ/PH

	Zouch Farm Road – Nothing reported Thompson Road – Nothing reported George VI Rd – A problem with the gate will be investigated and a winter repair list will be requested from Elite on their next visit. Civic Centre – Nothing reported	LC
26/159S	12. Cemetery – Update – TTC discussed requesting a quote from Peter Mace to paint the Cemetery gates. • Mortuary Chapel – The refurbishment of the Chapel has gone well, and the Chapel is looking great.	LC
26/160S	13. Christmas Lights – Nothing to report	LC/PH
26/161S	14. Allotments – No issues • Communal Shed - PH proposed TTC pay £7,213 to build a communal shed at the Humber Lane allotments, seconded by AE Carried.	LC/PH
26/162S	15. Winter Preparations - 20 bags of salt to be ordered from Wiltshire Council to fill all grit bins owned by TTC.	PH/LC
26/163S	16. Emergency Contact Hub – Community Resilience. It was discussed that a representative for the hub from TTC will be the one of the Council key holders, PH or CW plus another council member. RM will discuss the ECH at the next TLC meeting after which a meeting will be proposed with all the community representatives to establish a contact trail if the need should arise.	
26/164S	17. Defibrillator 1. Civic Centre – No issues. 2. Spar Pennings Road – No issues. 3. Poppies Perham Down – No issues. 4. Bleed Kits – No issues. An additional kit has been given to the Tesco store to be situated outside for 24hr access. 5. PH proposed TTC purchase an additional Defibrillator to be situated at Zouch Parade, seconded by KA, Carried. LC to investigate prices. KA has spoken to the owner of Southwest Vape and The Hairdressers and he has agreed to have the defib positioned on their wall with electric connected. Another bleed kit will be donated to sit alongside the Defib.	BH LC
26/165S	18. Asset Register - Additional purchases have been added.	

26/166S	19. Training. – None	
26/167S	20. Budget. – Distributed	TC
26/168S	21. Correspondence/Updates - None	
26/169S	22. Date of Next Meeting The next meeting will take place on Tuesday 8th Sept 2026. All agenda items to the Town Clerk 7 working days prior to the Meeting	All

There being no further business to discuss, the meeting closed at 8.04pm.