

TIDWORTH TOWN COUNCIL JULY 2026

Minutes of the Town Council meeting held on Tuesday 7th July 2026 at Tidworth Civic Centre, Wylye Road at 7pm.

Attended Cllr's C Webb (CW) (in the chair), H Jones (HJ) C Danso (CD), P Hedge (PH), A Edwards (AE), C Daborn (CDB), S Muskinvanhu (SM), O Flower (OF), D, Kofitia (DK) R Mason (RM) arrival at 1930 Cllr Allen (KA) – Tidworth North and West GSM D Paine B Pratt F Galvin L Sarjent T Smith-Turner 3 Members of the public		26/088 1. Consideration of Apologies for Absence Cllr Anim, Cllr Sela Kevin King – Tidworth Leisure Centre (TLC) Insp Brewster Police Cllr Lumsden Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.
Item	Agenda Item	Action by
26/089	2. Declaration of Interest (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). None	
26/090	3. Public Questions: WO1 Tomlinson informed that units are on mass in the area, many vehicles and the danger to the public being on MOD land and asked individuals to keep reporting so that issues can be dealt with. GSM is going to look into the process of who to report fly-tipping on the area. Anti-Social Behaviour has been an issue for 2 local residents in the Gason Hill Road area. CW is to take this matter up with Ins. Brewster and Sgt Raplh. KA will also speak with Cllr Lumsden as well as approach Wiltshire Council to ask for a special collection to be arranged for the rubbish that has not been collected in months. Mr Pratt asked about Part Twos and the process was explained. He is currently in correspondence with the Chair and Town Clerk regarding this matter.	
26/091	4. Minutes of Previous Meeting: Minutes of the Town Council meeting held on 2 nd June 2026 had been circulated. HJ proposed that they were a true and accurate record, seconded by OF, carried. No matters arising.	



26/092	5. Wiltshire Councillors Report: Cllr Allen told the members new Titan bus shelters are being fitted throughout Wiltshire, over 600 in total and are highly durable and feature seating. The old bus shelters are also in the process of being cleaned but there is a backlog so may take some time.	
26/093	6. Mayors Report CW provided the following report: 5 June: Attended the Tidworth Area Board Community and Security Group meeting, which included representation from Neighbourhood Watch. 14 June: Participated in a promotional interview with Castledown FM. A further interview with BBC Radio Wiltshire has been arranged to promote upcoming Town Council events. 15 June: Attended the Tidworth Area Board meeting. Councillor Keith Allen was elected Chair. The meeting focused on local policing and youth provision within Tidworth and Ludgershall. It was noted that the Armed Forces Equine Charity had withdrawn from the outreach programme and that Youth Swindon and Wiltshire had agreed to provide interim support. 18 June: An Extraordinary General Meeting was held to consider the Town Council's Annual Accounts, which were approved without amendment. Engagements later that week, including the Wellington Arts Exhibition and Wellington Lions Armed Forces Day, were cancelled due to extreme temperatures. 27 June: Attended the Tesco Armed Forces Day event, opening proceedings alongside the Lord Lieutenant of Wiltshire, Dame Sarah Troughton. Staffed the Town Council information stand, where there was significant interest in the forthcoming Mortuary Chapel Open Day. The Mayor also highlighted that St Mary's Church would be open to visitors at the same time by kind permission of Mr Galvin. Later attended the Stand Easy Veterans Armed Forces Day event at The Ram. 4 July: The Community Litter Pick was attended by approximately 75 volunteers, who collected 51 bags of litter. Thanks were expressed to all volunteers and councillors who supported the event. By-Election During a Committee meeting the previous month members were informed that Wiltshire Council had called a by-election for the Tidworth South East Ward vacancy, after receiving the required request from local electors. CW reported that, at the time of the meeting, the Town Council had not yet received formal notification from Wiltshire Council but had subsequently confirmed the details with the Electoral Services team. CW advised that, should the by-election be contested (more than one applicant), the Town Council would be responsible for meeting the associated election costs, estimated at approximately £9,200. Even if the election is uncontested, administration costs would still be payable at approximately £2,500.	

	CW expressed concern regarding the potential financial impact of the by-election on the Town Council's budget and future precept.	
26/094	7. Committee Reports MINUTES TAKEN AS READ Community Services PH reported on a meeting held on 9th June 2026, minutes had been circulated and taken as read. PH proposed that they were a true and accurate record seconded by HJ, carried. Civic Centre FM Update -BH Highlighted the need for 10 more tables for hirers to enable full use of Tedworth Hall whilst also ensuring availability to hire other rooms. Baby Changing - PH proposed TTC Buy 2 portable Baby Changing units at a cost of £149.90, CW seconded, carried. This will allow the door through to the café from the Tedworth hall corridor to be locked in the evenings. Replacement of the tree outside the Civic Centre entrance – TTC have decided to replace the dead tree outside the Civic Centre entrance. CW proposed TTC buy a flowering cherry at a cost of £75, PH, seconded, carried. Grounds Maintenance – Repeated complaints regarding weeds and litter in the alleyway from Kennet Rd to Wylve Rd. No one is claiming ownership of the land so it was agreed that we would ask the Parish Steward to take a look. Wiltshire Council - Local Highways & Footpaths Improvement Group (LHFIG) New requests – It was requested that TTC investigate getting a 30mph zone on Humber Lane as speeding traffic is making it difficult to pull out of the allotments. CW Advised that it is a bridle way so has no speed limit and is owned by the Army, therefore TTC have no authority to put in speed restrictions River Bourne Corridor Update -Gavin Jones have reported that household waste and nappies are continually being put in the Dog waste Bins filling them up. Extra signage was discussed but decided it would not make a difference. This will be monitored. Persimmon have accepted responsibility for the steps at Riverbourne and they have repaired them. Playparks Shepperd Street – The broken 'You and Me' will be replaced with a single swing. Prices to be requested from Kompan. Mortuary Chapel – CW proposed TTC pay £5,600 for painting the Interior and exterior of the Chapel and £1,430 + vat for scaffolding, Proposed by HJ Seconded Carried. Christmas Lights – PH proposed TTC pay Blachere £12,779.50 per year + vat for the extra 30 lamp post installations and the use of a cherry picker to aid dressing the tree, DK seconded, carried. Allotments - The quote for a communal shed has been provisionally approved.	

Bleed Kits – The bleed kits donated will be put up at the spar on Pennings Rd and Poppies Day Care at Perham Down. TTC decided that Zouch Parade would a good option for the spare kit and CW will speak to one of the shops to see if they will allow it to be put up on their outside wall.

Community Engagement OF reported on a meeting held on 16th June 2026, minutes had been circulated and taken as read. There were no questions. **CW proposed that they were a true and accurate record, seconded by KA, carried.** Due to CDB not attending OF was elected as temporary Chair.

Litter Pick – 4th July 10am-12pm **CW proposed that a budget of £400 be given for the purchase of 30 grabbers and 30 hoops. Seconded by KA, carried.**

Tidworth Town Festival – 25th July 12pm-10pm.

Mortuary Chapel Open Day - 19th September 2026 2pm-4pm

Halloween 2026 - Sat 24th October 2026 2pm-4pm

Remembrance – 8th Nov 2026 10.30am

CW proposed that Chevron Traffic Management be confirmed for the Remembrance Closure at a cost of £920. Seconded by HJ, carried

A Christmas Carol' Theatre Production – Tuesday 24th November 2026 7pm - 8.30pm

Christmas Fair - 5th December 2026, 10am-11am SEND Santa visit, 11am – 3pm

CW proposed that a budget of upto £750 be given to confirm the grinch and 1 other at the Christmas Fair. Seconded by OF, carried.

TTC Crest Pins

To avoid any import duty it was agreed that two orders would be made.

CW proposed to purchase 20 pins at the original cost of USD \$225.60 / £165 and pay any import fees as this would be cheaper overall. Seconded by PH, carried.

Leadership HJ reported on a meeting held on 16th June 2026, minutes had been circulated and taken as read. There were no questions. **PH proposed that they were a true and accurate record, seconded by CW, carried.**

IT Provision

RM and CL reported on the Cloudy IT open day they had attended the previous week.

Both reported that the company's knowledge of the sector would have huge benefits to TTC.

Cloudy IT are fully competent with cyber security and come recommended by National Association of Local Councils (NALC).

PH proposed that the Cloudy IT quotation of £18,072.84 one off payment and £5,174.64 annually for support (exc VAT), is provisionally accepted, to be discussed and confirmed at full town in July 2026, seconded by CDB, carried.

Extraordinary General Meeting CW reported on a meeting held on 18th June 2026, minutes had been circulated and taken as read. There were no questions.

AE proposed that they were a true and accurate record, seconded by PH, carried.

Adoption of 2025/2026 Year End Accounts

	The Year end Accounts for 2025/2026 had been circulated. There were no questions. PH proposed that the 2025/2026 Year End Accounts are adopted, seconded by HJ, carried. The Chair of the Council and Town Clerk duly signed the accounts. Note the Internal Audit The final Internal Audit for 2025/2026 had been circulated and the Clerk was pleased to report that there were no issues of recommendations. PH proposed that the final Internal Audit for 2025/2026 is noted and published , seconded by CW, carried. Approve Annual Governance Accountability Report (AGAR) CW proposed that the 2025/2026 Annual Governance Statement and Accounting Statements are approved and submitted to the external auditor, seconded by HJ, carried. The Chair of the Council and Town Clerk duly signed the AGAR	
26/095	8. Co-Option Members considered applications for co-option to fill the current casual vacancy. Two applications had been received – L Sarjent and T Smith- Turner both were in attendance. As only one vacancy was available for co-option, due to the remaining vacancy being subject to a forthcoming by-elections. All members of the public left the meeting whilst the Council discussed the applications. As no candidate received a majority of votes cast, no appointment was made and the vacancy remains unfilled. Both candidates were invited to re-apply.	
26/096	9. S137 Grant Just The Two Of Us – A grant request for the sum of £300.00 had been received as a contribution towards a new PA system. CDB proposed that Just The Two Of Us are awarded a S137 grant of £300.00, seconded by KA, carried.	
26/097	10. By-Election The up-coming By-Election Timetable of Proceedings was discussed and distributed	
26/098	11. Investment – Transfer of funds to current account Members considered a report from the Responsible Financial Officer regarding the Council's cash flow requirements. It was noted that, based on expected expenditure before receipt of the second precept payment in October 2026, additional funds were required in the Current Account. Anticipated expenditure includes repayment of the PWLB loan (£65,000) and payment for the External Store (£120,000). The RFO advised that transferring £185,000 from the Council's CCLA Flexible Investment Account to the Current Account would maintain sufficient working balances to meet expenditure while retaining approximately 50% of the annual precept in the Current Account. CW proposed £185,000.00 be transferred from the flexible investment account to the Current Account seconded by HJ, carried.	

26/099	12. Correspondence and Updates HJ attended a Focus Group at Salisbury District Hospital to discuss how to add email to the other ways of sending out Patient Letters. Patients would have to opt in to receive them, but this is seen as giving a better service whilst reducing costs. SDH hope to be able to offer this option by the end of September	
26/100	13. Bills for Payment Bills for payment totalling £153,900.81 had been circulated. PH proposed Bills for Payment totalling, £153,900.81 be paid, seconded by AE, carried. https://tidworthtowncouncil.gov.uk/town-council/minutes-agendas-and-finance/monthly-expenditure-and-finance	
26/101	14. Date of next meeting 4 th August 2026 Agenda items to be submitted to the Clerk 7 days before the meeting.	

There being no further business to discuss the meeting was closed at 9.00pm.

Agreed as a true record.....  C Webb, Chair

Date: 4/8/26.