



TIDWORTH TOWN COUNCIL
Community Services Meeting
March 2026

Minutes of the Community Services Committee Meeting held on 10th March 2026 at 7pm.

<p>Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), R Mason (RM), D Kofitia (DK). Cllr Webb Cllr Allen – Wiltshire Councillor</p>		<p>26/042S 1. Apologies: Cllr Edwards (AE) Cllr Sela (SS) Steve Slater FM. Absent: <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
26/043S	2. Declaration of Interest. <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
26/044S	3. Minutes from the Meeting held in February 2026 were ratified at the March 2026 Full Town Council meeting.	
26/045S	<p>4. Civic Centre & FM Update</p> <ul style="list-style-type: none"> ● Dado boards - fully installed. ● Plant Room – to be cleared by skip or tip drop offs. ● Playpark – HJ Proposed we pay Gavin Jones to reinstate and reseed the ground in and around the new play park, including the grassed area down to the fence line at a cost of £567.91, seconded by PH, carried ● Room Charges review. – The possibility of charging extra for out of working hrs hire was talked about. The councillors decided to revisit this at the next meeting. ● New CCTV camera – HJ proposed we pay Sovereign £1358.27 to install a new CCTV board to add an extra camera in the kitchen area, seconded by RM, carried. 	<p>FM</p> <p>LC</p> <p>LC</p> <p>LC</p>

	<ul style="list-style-type: none"> • New Standing Post for the outside projector – RM proposed we pay AJK £3,500-£4,000 for the installation of and electrics for a new post for the outside projector, seconded by DK, carried. • Projector screen – DK to investigate pricing for a large TV style screen and let LC Know. 	DK/LC
26/046S	<p>5. Grounds Maintenance</p> <ul style="list-style-type: none"> • Trees at Hampshire Cross - CW proposed we pay Josh Harris Landscapes £1000 for the removal of the fallen tree (to include stump removal) and the cutting back of overhanging branches, seconded by DK 	LC
26/047S	<p>6. Wiltshire Council - Local Highways & Footpaths Improvement Group (LHFIG)</p> <ol style="list-style-type: none"> 1. Requests for the Parish Steward – Visits are on hold whilst pothole work is being carried out. 2. New requests A request was made by a resident that an upgrade to Primary Destination be investigated for Tidworth with this to include a review of signage on the A338/A342 corridor. A request for repair and replacement of damaged signs on Sidbury Circular and Zouch Farm. A request was made for “Children playing” signs to be put up at the entrance to Forest Drive. These requests will be taken to the LHFIG meeting in May by Councillor Allen. 3. Next LHFIG Meeting – Wednesday 13th May. Cllr Allen Informed the council that the LHFIG meetings will be changing to 3 per year as will the Area Board meetings. 4. “Waiting restrictions” requests. None. 5. Traffic Survey Requests. None. 	Cllr Allen PH
26/048S	<p>7. War Memorial - Update The new plinth and plaque will be installed by the end of March.</p>	LC
26/049S	<p>8. River Bourne Corridor Update.</p> <p>Water levels are lower, but some flooding of pathways remains. The swales water levels are still quite high.</p>	PH

26/050S	9. Skatepark No further issues.	
26/051S	10. Playparks Elite Playpark Quarterly Inspections distributed. <ul style="list-style-type: none"> • Warden Reports: Connolly Way - Fence Bowed (a small dog got through) – Elite to be contacted to get this fixed. Shepperd Street Beech Hill Road - Play equipment needs re-painting. Zouch Farm Road Thompson Road George VI Rd - Play equipment needs re-painting Civic Centre Toddler Park – Not to open until the grass has been reinstated. 	LC
26/052S	11. Cemetery – Update Pricing review - It was agreed that the pricing would remain as is. Cllr Allen confirmed that he and his wife would do some seasonal planting around the gazebo area <ul style="list-style-type: none"> • Mortuary Chapel – The repair and reinstatement of the bell is going well with completion hoped for by the end of March. HJ proposed we pay Graeme Barclay £200-£250 for fitting the pipe to accommodate the bell rope, seconded by CW, carried. Roof tile repairs will be quoted for once the scaffolding is down.	
26/053S	12. Christmas Lights <ul style="list-style-type: none"> • New lamp post sockets – We have a time-frame for the installation of mid to late April. Extra Christmas lighting will then be investigated. 	LC
26/054S	13. Allotments <ul style="list-style-type: none"> • A meeting of the Allotments Committee was held on the 9th March with Cllr Hedge as the Council representative. The tenants were happy with the 	PH/LC

	<p>proposed £40 per year fee and were all given a copy of the allotments tenancy agreement to look over.</p> <ul style="list-style-type: none"> ● Signs – Signs for the allotments will be designed and ordered. ● An opening date for the allotments has been set for the 20th March 2026 and all prospective tenants have been invited. Once this has happened the tenants will be invited to sign their agreements and pay their fees. ● The next Allotment Committee meeting will be held on the 20th April 2026. 	<p>CW/LC</p> <p>PH</p>
26/055S	14. Winter Preparations - All sandbags have now been filled by Gavin Jones.	
26/056S	15. Emergency Contact Hub – Community Resilience. <ul style="list-style-type: none"> ● No updates. 	
26/057S	16. Defibrillator Civic Centre – no issues. Spar Pennings Road – no issues. Poppies Perham Down – no issues.	
26/058S	17. Asset Register <ul style="list-style-type: none"> ● No updates. 	
26/059S	18. Training None.	
26/060S	19. Budget <ul style="list-style-type: none"> ● Budget will be circulated by the Town Clerk in due course. 	TC
26/061S	20. Correspondence/Updates <ul style="list-style-type: none"> ● The faulty amenities light on Dowse Lane is being looked at by Facilities Management at Wiltshire Council. (Case No 00460501 – now closed) To be investigated why this has not yet been repaired. ● 2 Bleed kits – These will be delivered to the Civic Centre on Friday 13th March and a training day will be booked thereafter. It will then be decided where the kits will be located with the option to buy a 3rd kit ourselves. ● Cllr Mason and Cllr Kofitia put themselves forward to investigate IT support options. 	LC
26/062S	21. Date of Next Meeting <ul style="list-style-type: none"> ● The next meeting will take place on Tuesday 14th April 2026. <p>All agenda items to the Town Clerk 7 working days prior to the Meeting</p>	All

There being no further business to discuss, the meeting closed at 8.35 pm.