



TIDWORTH TOWN COUNCIL

Community Engagements Committee SEPTEMBER 2025

Minutes of the Community Engagement Committee meeting held on 9th September 2025 at the Tidworth Civic Centre

<p>Attended Cllrs C Webb, S Musikanhu (SM), P Hedge (PH), R Mason (RM)</p> <p>C Baxter - Admin</p> <p>Guests: GSM Tid n Bul Garrison K Tomlinson Mr R Gregory</p>		<p>25/169E 1. Apologies: C Daborn (CDB), C Danso (CD), O Flower (OF) Absent: Cllr M Amin (MA) PH proposed that CW acts as temporary chair of tonight's Engagements meeting as CDB has sent his apologies of absence. Seconded by SM, carried. <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
25/170E	<p>2. Declaration of Interest <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	All
25/171E	<p>3. Minutes of Previous Meeting Minutes of the August Meeting were ratified at the Full Town Council meeting in August 2025. No matters arising.</p>	All
25/172E	<p>4. Recent Event Feedback No events have taken place since last month's meeting</p>	
25/173E	<p>5. Litter Pick Future date discussed – PH proposed that the next litter pick takes place on the 11th October 2025 at 2.30pm. Seconded by SM, carried. CB to send invites to all groups to ask to attend and to advertise. Children's loyalty stamp system discussed. Deferred until the new year. CW proposed that upto £100 budget to be set for refreshments for the litter pick. Seconded by PH, carried.</p>	<p>CB</p> <p>CB</p>
25/174E	<p>6. Mortuary Chapel Open Day Saturday 20th September 2pm-4pm Katie Wright at Love the Flower Boutique bring Flower on the 19th between 09.30 & 09.45 Cakes have been ordered from Waitrose and are due to be delivered on the 19th 11am-12pm LC volunteered as photographer</p>	<p>All</p> <p>CB</p> <p>LC</p>

	<p>Additional flasks have been purchased for the event, so no generator required. Metal pin badges have been purchased. CB has created a colouring competition sheet.</p> <p>CW proposed that upto £60 budget to be set for a trophy for the winner of the stained-glass window picture competition. Seconded by PH, carried.</p> <p>Brownies and Guides will be in attendance – 10.45am arrival HJ has volunteered to provide information about the chapel and talk to visitors about its history. CB to distribute Event Management Plan An ex-local couple have been in touch to offer the council a gift. A hand made replica of the Mortuary Chapel. This has taken them 3.5yrs to build and it has been made with love and care. To safely transport this item to the Civic Centre courier quotes have been obtained. CW proposed that £375 + VAT be paid to swift Courier based in Andover to deliver the replica model from Mr & Mrs Boxall's address in Lowerstoft and delivered to the Civic Centre as it will serve to draw interest and attract visitors. Seconded by PH, carried.</p>	<p>CB</p> <p>HJ</p> <p>CB</p> <p>CB</p>
25/175E	<p>7. Halloween 2025 Sat 25th October 3pm-5pm Face painter not required as most children will be in masks/Halloween make-up. Costume competition. Children's entertainer Mad Pete is confirmed. Budget – £300 initial budget for entertainer and craft items voted for in April. Craft table items to be purchased closer to date. Up to £200 budget for goodies bags and lucky dip voted for in July. £50 budget for snacks and sweets voted for in July. Cllrs agreed to take photos on the day themselves rather than hire a photographer. CB has also emailed Tesco champion to request a sweets donation; Halloween stock usually arrives in September.</p>	<p>CB</p> <p>CB</p> <p>CB</p> <p>All</p> <p>CB</p>
25/176E	<p>8. Remembrance – 9th Nov 2025 10.30am N Read Photography confirmed. Military March. Road closure approval was granted by Wiltshire Council on the 29th August for a 15 min window to take place on the 9th Nov 10.20-10.35am. GSM Has applied for a band and also an available unit to conduct a parade. He will update once we know if this has been confirmed. Road Closure Signage confirmed and booked through Chevron Traffic Management. CB has asked again for the cadets to attend, no response as of yet. RM has been in discussions with Veteran Soldiers, local Gurkha regiment and other groups and are all keen to be involved with the march. RM will coordinate with CB and GSM to gather contact details and numbers involved in the parade. CB to investigate the purchase of wreaths. PA system being provided complimentary through Andy Pates, GoCinemas Castledown FM to transmit at Remembrance. BBC Radio Wiltshire to be invited – for interviews only, no vehicle this year due to the restrictions to grounds and access issues. CB to purchase 2 single silhouettes from the RBLI shop at £175 each, totalling £350 as voted for in August Padre Gary Birch confirmed to attend and take part in service. CB to invite Danny Kruger MP, PCC, Chief Constable, Inspector Gavin Brewster, Ass inspector, local schools and groups. Cllrs discussed if they wished for CB to apply for a lamppost application through Wiltshire and declined. CB to distribute Event Maps and details to Cllrs.</p>	<p>CB</p> <p>CB</p> <p>CB</p> <p>RM/CB</p> <p>CB</p> <p>CB</p> <p>CDB</p> <p>CB</p> <p>CB</p> <p>CB</p>

25/177E	<p>9. Christmas Fair 6th Dec, 10am-11am SEND, then 11am – 3pm Fair</p> <p>10am – 11am SEND time for Father Christmas.</p> <p>11am – 3pm Christmas Fair</p> <p>RM volunteered to be Father Christmas for the event.</p> <p>Father Christmas costume and beard bought and fits well, just a few accessories outstand to purchase (glasses & stomach padding etc).</p> <p>Rosy Cheeks face painting booked 2 artists 11am-3pm.</p> <p>Jollypop entertainment: The Grinch and Cinderella booked.</p> <p>Reindeer are already rebooked in for 2025 (no extra cost due to being booked and paid for, for 2024 Christmas Fair, but due to the weather had to cancel)</p> <p>Photographer Nathan Read Photography confirmed 11am-3pm.</p> <p>Outdoor Rides, CB has emailed to book but not yet invoiced.</p> <p>WI have been invited to run a cake and drink stand and have accepted.</p> <p>Alex McCloy confirmed he will bring his converted horsebox drinks stand to sell mulled wine & hot chocolate.</p> <p>Fees for stallholders discussed and it was agreed to charge £15 for 1 table and £10 for a second. Number of tables on the day to be determined once set up planning commences.</p> <p>PH proposed to purchase 12 x Bulk boxes of Cadbury selection boxes at £42.90 per box + £3.99 postage = £518.79 to cover 312 children at the Christmas Fair meeting Santa. Seconded by RM, carried.</p> <p>CB to gather prices for vegan/dairy free/gluten free alternatives</p>	<p>RM</p> <p>CB</p> <p>CB</p>
25/178E	<p>10. Indoor Christmas Tree Civic Centre – Installation Date 25 November</p> <p>10ft artificial tree from PHS Greenleaf ordered from their standard range in the colours red and gold.</p>	CB
25/179E	<p>11. Tidworth Town Festival – Saturday 25th July 2026 - Deferred</p> <p>Quote given for the Skate Park Jam to attend the 2026 Tidworth Town Festival. £2750+Vat</p>	
25/180E	<p>12. Freedom of the Town</p> <p>Scroll to be presented to Mr Connolly as the successful nominee to be voted to be given Freedom of the Town at the Full Town Meeting in December.</p> <p>CW proposed to purchase a Balloon Arch through Dotty Dot Balloons at £120 to be delivered on the 2nd December. Seconded by PH, 1 x abstained, carried.</p> <p>Budget discussed for the purchase of Prosecco, Sandwich Platter and nibbles from Waitrose and Flowers CW proposed to purchase a budget of upto £250. Seconded by PH, 1 x abstained, carried.</p>	
25/181E	<p>13. Future Events -</p> <p>Pumpkin Trail Proposal letters have been distributed to over 40 businesses in Tidworth, only 6 responses of interest so far. Cllrs agreed for this to go ahead we would need closer to 20 businesses to partake for it to be successful.</p> <p>Cllrs have been asked to think of new and fresh ideas for 2026</p>	All
25/182E	<p>14. Community Family Passes</p> <p>Update given to Cllrs on number of passes sold since starting the initiative. The costs of the original purchase price has now been covered.</p> <p>4 kingdoms – 63</p> <p>Cholderton Farm – 52</p> <p>Clown About – 39</p> <p>Cllrs extremely pleased the Community Family Passes are being well received by the community.</p> <p>CB to investigate other pass options as potentials for next year in due course</p>	CB

25/183E	15. Event Equipment PH proposed that the purchase of 4 new replacement gazebo bags be purchased at a cost of upto £20 each as the current bags have various holes and tears in them. Seconded by SM, carried. CW proposed that 1 new rechargeable headtorch be purchased at a cost of upto £17 to replace the one that has been missing since the festival. Seconded by RM, carried.	
25/184E	16. Parish Magazine Input suggestions asked to be emailed through to CB for future issues	All/CB
25/185E	17. Budget Monthly expenditure distributed to the Cllrs.	CL
25/186E	18. Correspondence, Website & Social Media Updates. Updates given to Cllrs regarding website and social media interactions. The Stonehenge Chamber has been in touch and have invited the Town Council to its relaunch meeting on the 22 nd September at the Antrobus House in Amesbury 6.30pm. They are looking to build relationships and promote businesses, communities and Heritage and have suggestions of ways to work with the Council at different events.	
25/187E	19. Date of Next Meeting: 21st October 2025 All agenda items to be with the Town Clerk 7 working days prior to the meeting	All

There being no further business to discuss, the meeting closed at 8.50pm.