



TIDWORTH TOWN COUNCIL
Community Services Meeting
AUGUST 2025

Minutes from the Community Services Committee meeting held on **12th August 2025 at 7pm.**

Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), A Edwards (AE), D Ahern (DA), R Mason (RM) Cllr C Webb (CW) - Engagements Cllr K Allen (KA) – Wiltshire Cllr A Nicholls (AN) – Admin		25/144S 1. Apologies: Absent: Cllr D Kofitia (DK), FM S Slater (SS) <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
25/145S	2. Declaration of Interest. PH, Item 6 (2a), PH & HJ Item 6.(2c). <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
25/146S	3. Minutes from the Meeting held on 8th July 2025 were ratified at the August 2025 Full Town Council meeting.	
25/147S	4. Civic Centre FM Update <ul style="list-style-type: none"> AN explained that there are some soundboards remaining to be put up in Perham's A & B. Watering the Civic Centre Perimeter – FM to continue watering the grass and shrubs daily. First Aid Training – SS to carry out the on line one day training as he has previous experience. Tree - Opposite the Esso Station – AN had already instructed Conservation Contractors to remove the overhanging limb, which loomed over the A338. This was a H&S issue, and permission was sought via email. However, the "limb" fell on its own accord on 12th August, WC were contacted who made the area safe. The next day, WC removed the "limb" and debris and took it away. AN to contact the original contractors to review the situation with TTC. Uplift of perimeter trees to 3m – quotes were received for the uplift of perimeter trees, to ease grass cutting and general access. PH proposed to pay Josh Harris £450.00, seconded by AE, carried. 	FM FM FM/AN AN AN

	<ul style="list-style-type: none"> • Outdoor Projector – CW proposed to pay Blachere £1999 + Vat for the external projector, seconded by HJ, carried. It was also agreed that whilst Services Committee will pay for the projector, the Engagements Committee should pay for any GOBO discs relevant to their events. <p>AN to go back to WC Planning to submit a formal application re: ENG/2025/00527</p> <ul style="list-style-type: none"> • Mini Playpark. HJ proposed to pay Sovereign Playgrounds up to £10k to supply, install 2 items of equipment, Buzz Tower and Time Out Trail, seconded by PH, and carried. • Bee Friendly Trust – In Cllr Flowers absence, the committee had a short discussion agreeing that the Riverbourne Corridor would be a good place to sow wildflowers etc. This will be further discussed at the next Full Town Council meeting in September. 	AN Engagements AN AN FTC
25/148S	5. Grounds Maintenance – No issues raised.	
25/149S	6. Wiltshire Council - Local Highways & Footpaths Improvement Group (LHFIG) <ol style="list-style-type: none"> 1. Requests for the Parish Steward – Next Visit 15 & 16 September 2025 No visit in August, as the Stewards will be on noxious weed duty. Discretionary Gully Service – No requests 2. Next LHFIG 1st October 2025 - Footpath Repairs/Improvements <ol style="list-style-type: none"> a) Wellington Lions School – Several requests were received from the school to implement traffic calming measures. AN to submit a request to WC to install a barrier outside of the school gate, on the pavement, next to the road. b) Main Roundabout by Esso Garage – Directional signs have been discussed at the LHFIG but TTC have been asked to pay a contribution towards costs, HJ proposed to pay 25% (circa £775) towards directional signage, seconded by AE, and carried. A request has been sent to WC for costs to paint a “right hand turn” arrow in the right-hand lane coming from Meerut Road to the roundabout. An update will be given shortly. c) Residents request for a 20mph restriction sign received for Manor Bridge Court. This is considering a recent tragic event and discussed in full but deemed unnecessary by the Committee. d) Taxi Rank conversion to Short Term Parking. Legals are being investigated at County level where a review of all County taxi ranks is being looked at. 	AN AN/WC WC

	<p>e) Wylve Rd Day Care Centre footpath to the Rd – “Legals” with the landowner DIO has been sorted, a process of work is being put together.</p> <p>f) Gaps in Fencing along Manor Bridge Court – Wiltshire Council is dealing with this.</p> <p>g) Double Yellow Lines – Pennings Road – The legal deadline for this to be carried out is 18th September, but KA has requested this to happen before the children to go back to school.</p> <p>h) Station Road Bollards – WC have suggested a new “reboundable” bollard to replace the existing posts if they are knocked over. They will also pay the full costs of these.</p> <p>i) Brick Column at the Top of Station Road – WC have conducted a site visit but as there are electrics involved, it will need to be assessed by the streetlighting team. The Services Committee consider the column to be a traffic calming measure and suggest WC reinstate it.</p> <p>3. Traffic Survey Requests</p> <p>4. “Waiting restrictions” requests. Double yellow lines for the junction of Zouch Farm Road with Merrington Way is with Wiltshire Council.</p> <p>AN to submit a request to have the yellow box at the Lidl Junction with the A338.</p>	<p>WC</p> <p>WC</p> <p>WC</p> <p>WC</p> <p>WC</p> <p>WC</p>
25/150S	<p>7. War Memorial</p> <ul style="list-style-type: none"> Cleaning the Memorial flooring has taken place, <i>and KA has wiped the plinths over.</i> <p><i>Afternote: Thank you to Gary of Murtons Pressure Washing, your details have been kept for future jobs.</i></p>	AN
25/151S	<p>8. River Bourne Corridor Update.</p> <ul style="list-style-type: none"> PH stated that the area was in good order, but someone has been bending one of the flood signs. This will be monitored. 	
25/152S	<p>9. Skatepark – AN has instated a second litter pick and clean by Gavin Jones as agreed by email with the Councillors. This will continue until 15th September when it will have been reviewed at the next Services Meeting on the 9th September.</p>	AN/Gavin Jones

25/153S	<p>10. Playparks Elite Playpark Quarterly Inspections carried out on 6th August 2025. Reports were circulated to the Committee for review to identify any immediate actions and considerations for a Winter Program to be put together.</p> <ul style="list-style-type: none"> • Inclusive of Warden Reports: • Connolly Way – Large hole in the ground in the Southwest corner of the park, URGENT but turfing needs to wait until some decent rainfall arrives. <p>Thompson Way, hole by the western gate entrance, URGENT</p> <p>Connolly Way – 2 x Coach bolts missing for the Winter Program.</p> <p>Shepperd Street –No Issues.</p> <p>Beech Hill Road – No Issues</p> <p>Zouch Farm Road – No Issues.</p> <p>Thompson Road – No additional issues, other than the hole.</p>	<p>AN/Gavin Jones</p> <p>Elite</p>
25/154S	<p>11. Cemetery</p> <ul style="list-style-type: none"> • PH reported the cemetery is looking very good. <p>Mortuary Chapel</p> <ul style="list-style-type: none"> • PH reported no issues. 	
25/155S	<p>12. Christmas Lights – Lampposts and Tree</p> <ul style="list-style-type: none"> • AN will hasten an update on the installation of additional sockets when the Highways Officer gets back off leave on 18th August. 	AN
25/156S	<p>13. Winter Preparations</p> <ul style="list-style-type: none"> • No update. 	PH
25/157S	<p>14. Emergency Contact Hub – Community Resilience.</p> <ul style="list-style-type: none"> • PH and AN stated they had been attended an online meeting with the organisers. There will be three hubs in Tidworth: the Civic Centre, the Leisure Centre and Holy Trinity Church. • The Hub needs to be advertised as such, with immediate contact details. This information has already been given to Wiltshire. • AN, Kevin King (TLC Mgr) and Tina Edwards (Holy Trinity Church) to meet up to discuss and share resources. 	<p>AN</p> <p>AN</p>
25/158S	<p>15. Defibrillator Additional Defibrillators</p> <ul style="list-style-type: none"> • AN confirmed a defibrillator has been installed at the Spar Shop on 	

	<p>Pennings Road and is now “Emergency Ready”.</p> <p>This is accessible 24 hours a day for all residents to use in times of need.</p> <ul style="list-style-type: none"> Permission has been given by the Manager, and a licence has been granted by DIO to install a defibrillator on the Poppies Day Care Centre in Perham Down. CW stated in no circumstances to carry out the installation until the licence has been received. 	AN
25/159S	<p>16. Asset Register</p> <ul style="list-style-type: none"> No issues 	
25/160S	<p>17. Training</p> <ul style="list-style-type: none"> First Aid Training - The Facilities Manager will also be required to carry the online one-day training. DK stated he is First Aid Trained, and that he will provide a copy of his certificate. This will be useful for events etc. 	AN/FM DK
25/161S	<p>18. Budget</p> <ul style="list-style-type: none"> The Town Clerk will produce this mid-way through the financial year. 	
25/162S	<p>19. Correspondence/Updates</p> <ul style="list-style-type: none"> It was requested that a Ukrainian flag be raised over the weekend of 24th August, at the Civic Centre for their Independence Day. CW stated if we do this then we would need to do this for all nations, and where would we stop? This is to be discussed at the next Full Town Council. In the meantime, AN is to procure a Ukrainian flag for the 24th August. 	
25/163S	<p>20. Date of Next Meeting</p> <ul style="list-style-type: none"> The next meeting will take place on Tuesday 16th September 2025. <p>All agenda items to the Town Clerk 7 working days prior to the Meeting</p>	All

There being no further business to discuss, the meeting closed at 8.20 pm.