



## TIDWORTH TOWN COUNCIL JULY 2025

Minutes of the Annual Town Council meeting held on Tuesday 1<sup>st</sup> July 2025 at Tidworth Civic Centre, Wylve Road at 7pm.

| <b>Attended</b><br>Cllr's C Webb (CW) in the chair, H Jones (HJ) C Danso (CD), P Hedge (PH), D Kofitia (DK), A Edwards (AE), S Musikvanhu (SM), R Mason (RM), O Flower (OL), M Anim (MA)<br><br>C Lovell Town Clerk (CL)<br>WO1 Tomlinson<br>Cllr Allen – Tidworth North and West<br>Cllr Lumsden -Wiltshire Tidworth East/Ludgershall West<br>PC J Cox, F Galvin, L Hall |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>25/088 1. Consideration of Apologies for Absence</b><br>Cllr Daborn, Cllr Ahern<br>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. |
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| Item                                                                                                                                                                                                                                                                                                                                                                      | Agenda Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Action by                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 25/089                                                                                                                                                                                                                                                                                                                                                                    | <b>2. Declaration of Interest</b><br>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 25/090                                                                                                                                                                                                                                                                                                                                                                    | <b>3. Public Questions:</b><br>WO1 Tomlinson had no major issues to report; he reported that there will be more troops on the area over the next few months.<br>PC Cox attended in the absence of PC Kinge. There had been an incident of a kite on Delta/Delta which has now been dealt with but it was very dangerous. There were no questions for her.<br>L Hall asked Cllr Edwards how he met the criteria to be eligible to sit on the council. She was told that Cllr Edwards had gone through the application process with Wiltshire at the recent elections and that TTC had no involvement in the process.<br><i>Rule 1, Schedule 2, Local Elections (Parish and Communities) (England and Wales) Rules 2006 (LE(P&amp;C)R 2006) Part 2</i> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 25/091                                                                                                                                                                                                                                                                                                                                                                    | <b>4. Minutes of Previous Meeting:</b><br>Minutes of the Town Council meeting held on 3 <sup>rd</sup> June 2025 had been circulated.<br><b>PH proposed that they were a true and accurate record, seconded by HJ carried.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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| 25/092 | <p><b>5. Wiltshire Councillors Report</b></p> <p>Cllr Lumsden reported on the recent arrival of travellers in Ludgershall, they were swiftly moved on however the area will need to be cleared.</p> <p>Cllr Allen promoted the Library Summer challenge.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 25/093 | <p><b>6. Mayors Report</b></p> <p>CW reported the following:</p> <p>18 Jun – she attended the Link AGM, they need new co-ordinators.</p> <p>23 Jun – the Area Board had been very poorly attended.</p> <p>27 Jun – she had met with Cllr Bower, Mayor of Ludgershall, both councils are keen to collaborate, especially for the Santa sleigh which will be 16/17 December.</p> <p>There continues to be issues with the drains but the fat traps have now been installed so hopefully this will alleviate the problem.</p> <p>There is an upcoming meeting to discuss the progress of the Youth Project.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 25/094 | <p><b>7. Committee Reports</b></p> <p><b>Community Services</b> PH reported on a meeting held on 24<sup>th</sup> June 2025, minutes had been circulated. <b>PH proposed that they were a true and accurate record, seconded by HJ carried.</b></p> <p><b>Civic Centre-SS</b> stated he was now in possession of the FM mobile phone. To be used in emergencies, and to be handed over to the "Duty" FM in his absence/holiday.</p> <p><b>Fire Responsibilities</b> – A fire drill had been carried out on 10th June, which went very well. This is to be documented in the logbook.</p> <p><b>HJ proposed to pay Sealtite £1920 to remove the panic bars and add deadlocks to the rear fire door by the boiler room, seconded by AE, carried.</b></p> <p><b>Requests for the Parish Steward</b> - PH requested the branches to be cut back on a tree overhanging the pathway between the Spar and the Ram, on Pennings Road.</p> <p>PH requested the vegetation be cut back along the A338 between the British Legion, and the traffic lights towards Ordnance Road.</p> <p><b>Next LHFIG 30 July 2025 - Footpath Repairs/Improvements</b></p> <p><b>"Waiting restrictions" requests.</b> KA requested double yellow lines for the junction of Zouch Farm Road with Merrington Way. This area gets extremely congested, with parked cars on a very narrow part of the road.</p> <p><b>PH proposed to apply for double yellow lines, seconded by RM, carried.</b></p> <p>PH reported the cemetery is looking very good. He extended a big "thank you" to Cllr Keith Allen and his wife for planting shrubs around the pergola and cleaning the floor area. This has been carried out in their own time</p> <p><b>Christmas Lights – Lampposts and Tree</b> -The cost of the additional sockets on lamp posts along the A338 was estimated under last year's rates of £6k and this money has already been put aside. After the recent re-assessment of posts there is now additional £3.5k to complete this work. <b>PH proposed to pay a total of £9.5k in total, for the lamp post sockets, and associated works, seconded by DA, and carried.</b></p> <p><b>Additional Defibrillators</b> -A defibrillator has been purchased to install at the Spar Shop on Pennings Road and is now awaiting delivery.</p> <p><b>Training</b> -RM volunteered to attend First Aid Training.</p> |  |



**Community Engagement** CW reported on a meeting held on 17<sup>th</sup> June 2025, minutes had been circulated and taken as read. There were no questions. **OL proposed that they were a true and accurate record, seconded by SM, carried.**

**Tidworth Town Festival & Skatepark Jam** – 26th July 12pm-10pm.

Update given to the Cllrs, plans are coming along well.

It was asked that all Cllrs provide time on the day to volunteer at the event and to advise of timings that they are able to commit to.

**VJ Day – Friday 15th August 2025** – 8.30pm onwards

Cllrs agreed on a 8.30 pm start time and to provide tea & biscuits.

Castledown FM will provide music entertainment.

Deputy Lord Lieutenant Michael Hodges is confirmed to attend to light the Beacon at 21:30.

Mr R Gregory has kindly agreed to make the beacon collar for VJ Day.

CB provided quotes for lamppost poppies from the RBL website as an option, these could then be re-used in the future for Remembrance Day.

**CW proposed that upto £300 budget to be set for the purchase of lamppost poppies and addition bunting to ensure it surrounded the entirety of the Civic Centre railings. Seconded by PH..**

**Mortuary Chapel Open Day** - 20th September 2pm-4pm

**HJ proposed that three additional 5ltr flasks be purchased due to damage of previous flasks. A budget of £25 per flasks. Seconded by PH, carried.**

Quote received for metal and woven fabric badges to give to visitors/brownies etc as a memento.

**PH proposed that upto £100 budget to be set for the purchase of metal pin badges. Seconded by RM, SM and CW abstained, carried.**

**Halloween 2025** - Sat 25th October 3pm-5pm

Childrens entertainer Mad Pete is confirmed.

Budget – £300 initial budget for entertainer and craft items voted for in April

**Remembrance** – 9th Nov 2025 10.30am

N Read Photography confirmed.

Military March through the town is being investigated. This would involve the closure of the roundabout. CB is looking into this, liaising with Wiltshire Council and awaiting quotes for signage. Unlikely to know the outcome before September.

CB to investigate costs for soldier silhouettes.

**Christmas Fair 6th Dec** - 10am-11am SEND, then 11am – 3pm Fair

10am – 11am SEND time for Father Christmas.

11am – 3pm Christmas Fair

Cllr RM volunteered to be Father Christmas for the event

**Indoor Christmas Tree Civic Centre**

CB has received quotes from various companies, Cllrs have asked for the images of trees to be sent out so they can be viewed and then a vote be taken next meeting.

**Community Projects** PH reported on a meeting held on 24<sup>th</sup> June 2025, minutes had been circulated and taken as read. There were no questions. **HJ proposed that they were a true and accurate record, seconded by CW carried.**

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|        | <p>Civic Centre Few issues now remain regarding the handover, 50% of the retention has been paid to Neilcott.</p> <p>Due the implementation of new building regulations Building and Safety Act 2023 there is a requirement to appoint a Project Manager.</p> <p><b>PH proposed that Andrew Brown (Ridge) is appointed as Project manager and that professional fees are paid for the Design &amp; Construction phase, totalling £4268.00 exc VAT, seconded by HJ, carried.</b></p> <p>Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items were closed to the public due to its confidential nature</p> <ul style="list-style-type: none"> <li>• Allotments/Humber Lane field.</li> </ul> <p><b>Proposed by CW, seconded by AE, carried.</b></p> <p>Leadership HJ reported on a meeting held on 24<sup>th</sup> June 2025, minutes had been circulated and taken as read. There were no questions. <b>CW proposed that they were a true and accurate record, seconded by PH carried.</b></p> <p>Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items were closed to the public due to its confidential nature</p> <ul style="list-style-type: none"> <li>• Café</li> <li>• Facilities Management</li> </ul> <p><b>Proposed by CW, seconded by AE, carried.</b></p> |                                                                     |
| 25/095 | <b>8. DBS (Disclosure Barring Service)</b> – All were in favour that this is something that Councillors should do, especially now that the events are becoming larger. Costings etc will be investigated.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                     |
| 25/096 | <b>9. Co-Options</b><br>None received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                     |
| 25/097 | <b>10. S137 Requests</b><br>None received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                     |
| 25/098 | <b>11. Correspondence and Updates</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                     |
| 25/099 | <b>12. Bills for Payment</b><br>Bills for payment totalling £113,502.87 had been circulated. <b>RM proposed Bills for Payment totalling £113,502.87 be paid, seconded by HJ carried.</b><br><a href="https://tidworthtowncouncil.gov.uk/town-council/minutes-agendas-and-finance/monthly-expenditure-and-finance">https://tidworthtowncouncil.gov.uk/town-council/minutes-agendas-and-finance/monthly-expenditure-and-finance</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                     |
| 25/100 | <b>13. Date of next meeting</b><br><br>5 <sup>th</sup> August 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Agenda items to be submitted to the Clerk 7 days before the meeting |

There being no further business to discuss the meeting was closed at 8.15pm.

Agreed as a true record.....



C Webb, Chair