



TIDWORTH TOWN COUNCIL
Community Services Meeting
JULY 2025

Minutes from the Community Services Committee meeting held on **8th July 2025 at 7pm.**

Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), D Kofitia (DK), R Mason (RM) Cllr A Edwards (AE) - Virtual Attendance - no voting rights Cllr C Webb (CW) - Engagements Cllr K Allen (KA) – Wiltshire Cllr A Nicholls (AN) – Admin Steve Slater (SS) (left after Item 4)		25/124S 1. Apologies: Cllr D Ahern (DA) Absent: None <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
25/125S	2. Declaration of Interest. None <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
25/126S	3. Minutes from the Meeting held on 10th June 2025 were ratified at the July 2025 Full Town Council meeting.	
25/127S	4. Civic Centre FM Update <ul style="list-style-type: none">One security issue took place whilst FM was on leave with a fire door left open. Users will be reminded to close all doors from the inside after their event.Locks on Bin Store - AN has provided 2 extra-large bolts for the bin shed for FM to fix onto the doors.Watering the Civic Centre Perimeter – FM to continue watering until the potential hose pipe ban comes into force.Sound Boards – to be completed soonest.External Notice Board- All present were in favour of fitting the notice board previously stored in the cemetery, near the main entrance to the Civic Centre. This is a new board, never used.Perham A&B Display Cable – HJ proposed to pay RCH Builders Ltd £704.36 + Vat to supply and fit display wire, seconded by PH, carried.Sliding Door for Hatch in Perham B – DK proposed to pay RCH £1980 +	

	<p>Vat to supply, fit and prime mahogany-faced panels, seconded by HJ, carried. AN to inquire about an additional discount for both jobs involving the display cable and sliding door.</p> <ul style="list-style-type: none"> • Playpark. The Committee remain committed for AN to continue to research, items, prices, and the labour involved including safety. • External Vertical Ladder. HJ proposed to pay TDF Metalwork £5594.00 + Vat to supply/fabricate and install two roof access ladders, seconded by DK, and carried. This is to enable other maintenance work to be carried out on the Tedworth and Perham roofs. • CW stated that warning is to be given to the police when the Civic Centre has a large booking, during the daytime hours, to use their car parking spaces. 	<p>AN AN</p> <p>AN</p> <p>AN</p> <p>AN</p>
25/128S	5. Grounds Maintenance – No issues raised.	
25/129S	<p>6. Wiltshire Council - Local Highways & Footpaths Improvement Group (LHFIG)</p> <ol style="list-style-type: none"> 1. Requests for the Parish Steward – Next Visit 15 & 16 July 2025 2. Next LHFIG 30 July 2025 - Footpath Repairs/Improvements <ul style="list-style-type: none"> • Discretionary Gully Service – No requests 3. Traffic Survey Requests 4. “Waiting restrictions” requests. Double yellow lines for the junction of Zouch Farm Road with Merrington Way is with Wiltshire Council. <p>Taxi Rank conversion to Short Term Parking. Legals are being investigated Wiltshire Council. KA stated there is a county review of all taxi ranks being carried out.</p> <p>Wylve Rd Day Care Centre footpath to the Rd – “Legals” with the landowner DIO has been sorted, a process of work is being put together.</p> <p>Fencing along Manor Bridge Court – Wiltshire Council is dealing with this.</p>	
25/130S	<p>7. War Memorial</p> <ul style="list-style-type: none"> • Cleaning the Memorial flooring will take place next week. AN to courteously inform the regular Memorial cleaner 	AN
25/131S	<p>8. River Bourne Corridor Update.</p> <ul style="list-style-type: none"> • PH stated that the area was in good order. 	
25/132S	9. Skatepark – AN stated she and Carol Baxter (Eng Offr) had spent over an hour picking up broken glass bottles all around the grassed area, after the contractor	

	had cleared and cleaned the skatepark itself. PH stated he had since viewed the area, and it was almost clear, but care should be taken when using the park.	
25/133S	<p>10. Playparks Elite Playpark Quarterly Inspections due August 2025</p> <ul style="list-style-type: none"> Weekly Reports: Connolly Way – Bare earth near the lower side (East) near the gate. This is after turf was laid earlier in the year, but it was removed and strewn about. <p>Sheppard Street –No Issues.</p> <p>Beech Hill Road – The bin appears to be filling up more regularly. HJ proposed to pay Gavin Jones for an extra bin collection, seconded by PH, carried. This would mean the bin will be emptied on a Thursday, as usual, but also Mondays.</p> <p>Zouch Farm Road – PH reported a “hole” in the ground at the back end of the park. This will be remedied once the dry weather is over.</p> <p>Thompson Road – PH reported a “hole” by the west side gate. This will also be remedied once the dry weather is over.</p> <p>George Vi Road – No issues.</p>	<p>AN/Gavin Jones</p> <p>AN/Gavin</p> <p>AN/Gavin</p>
25/134S	<p>11. Cemetery</p> <ul style="list-style-type: none"> PH reported the cemetery is looking very good. <p>Mortuary Chapel</p> <ul style="list-style-type: none"> PH reported the grounds are looking good, after its first cut. 	
25/135S	<p>12. Christmas Lights – Lampposts and Tree</p> <ul style="list-style-type: none"> No further update on this year’s installation. 	
25/136S	<p>13. Winter Preparations</p> <ul style="list-style-type: none"> PH stated he had attended an online meeting which proved to be useful. RM enquired about various grit bins. PH volunteered to carry out an audit of grit bins before the Wiltshire audit is due, to check for damage. 	PH
25/137S	<p>14. Emergency Contact Hub – Community Resilience.</p> <ul style="list-style-type: none"> PH and AN stated they had been attended an online meeting with the organisers. There will be three hubs in Tidworth: the Civic Centre, the Leisure Centre and Holy Trinity Church. DK, PH, RM, and HJ volunteered to be part of the TTC’s Emergency Hub Committee. <p>AN is to arrange a meeting of this committee with the TLC and Holy Trinity Church to establish a plan of resources.</p>	AN

25/138S	15. Defibrillator Additional Defibrillators <ul style="list-style-type: none"> AN confirmed a defibrillator has been installed at the Spar Shop on Pennings Road and is now “Emergency Ready”. <p>This is accessible 24 hours a day for all residents to use in times of need.</p> <ul style="list-style-type: none"> Permission has been given by the Manager, and a licence has been granted by DIO to install a defibrillator on the Poppies Day Care Centre in Perham Down. 	AN
25/139S	16. Asset Register <ul style="list-style-type: none"> A large sack truck, and small steps has been donated by PH, and added to the register. 	
25/140S	17. Training <ul style="list-style-type: none"> First Aid Training – CW and Carol Baxter have attended training. RM has been booked in for the end of August. The Facilities Manager will also be required to carry out the training. DK stated he is First Aid Trained, and that he will provide a copy of his certificate. This will be useful for events etc. 	AN AN/FM DK
25/141S	18. Budget <ul style="list-style-type: none"> The Town Clerk will produce this mid-way through the financial year. 	
25/142S	19. Correspondence/Updates <ul style="list-style-type: none"> None 	
25/143S	20. Date of Next Meeting <ul style="list-style-type: none"> The next meeting will take place on Tuesday 12th August 2025. <p>All agenda items to the Town Clerk 7 working days prior to the Meeting</p>	All

There being no further business to discuss, the meeting closed at 8.45pm.