



TIDWORTH TOWN COUNCIL
Community Engagements Committee July 2025

Minutes of the Community Engagement Committee meeting held on 15th July 2025 at the Tidworth Civic Centre

Attended Cllrs C Daborn (CDB), C Webb (CW), C Danso (CD), O Flower (OF), S Musikanhu (SM) H Jones (HJ), P Hedge (PH), R Mason (RM) C Baxter - Admin Guests:		25/132E 1. Apologies: Absent: Cllr M Amin (MA) <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
25/133E	2. Declaration of Interest <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	All
25/134E	3. Minutes of Previous Meeting Minutes of the June Meeting were ratified at the Full Town Council meeting in July 2025. No matters arising.	All
25/135E	4. Litter Pick Cllrs discussed the purchase of additional equipment after stock had been damaged after previous usage. It was discussed how many items are currently held compared to how many individuals usually attend litter picks. CW proposed the following: 6 x 4packs of grabbers to be purchased from Amazon at a cost of £9.99 each, total Cost £59.94. 15 x Hoops be purchased from IdVerde at a cost of £7.46 per hoop S, total cost £111.90. 20 Pairs of mixed sizes of the Garden Gloves be purchased at £1 each, total cost £20. 1 box of M and 1 box of L disposable gloves to be purchased Seconded by PH, carried.	CB
25/136E	5. Tidworth Town Festival & Skatepark Jan – 26th July Update given to the Cllrs regarding progress so far. Market Stall responses for the day have been positive with 22 traders so far. Cllrs spoke about the individuals who have sadly passed away recently in Tidworth and agreed they would like to do a Minutes Silence at the festival in their memory. Emails have been sent to all Cllrs asking for volunteers on the day and for responses	

	to be given with timing availability, sadly this has not been met with many responses. It was discussed that for an event on this scale to be successful that all Cllr input would be needed. CB and CL to email out to all Cllr again to request availability.	All
25/137E	<p>6. VJ Day – Friday 15th August 2025 – 7.30pm onwards</p> <p>Cllrs discussed that not many places are advertising any event for VJ Day so with that in mind, the start time of the event was reevaluated</p> <p>It was agreed to change the start time to 7.30pm</p> <p>Cllr Keith Allen has kindly secured The Wiltshire Caledonian Pipers and band, there will be approximately 20 members there on the night.</p> <p>Food and refreshments were reevaluated. The Cllrs decided that due to timing they would do a simple sandwich buffet utilising Tesco meal deals for up to 40 people</p> <p>CW proposed that an up to £200 budget to be set for the purchase of Tesco meal deals and sweets. Seconded by PJ, carried.</p> <p>Castledown FM to provide music entertainment.</p> <p>CB to create a colouring competition to advertise to the community to encourage learning and involvement to younger generations.</p> <p>CW proposed that a £10 amazon gift card be purchased to present to the competition winner. Seconded by SM, carried</p> <p>Deputy Lord Lieutenant Michael Hodges is confirmed to attend to light the Beacon at 20:45.</p> <p>Mr R Gregory has kindly agreed to make the beacon collar for VJ Day.</p> <p>CB has created sheets for table activities on the evening including Bingo and a morse code challenge.</p> <p>CB has purchased poppies and bunting for the civic centre.</p>	<p>All</p> <p>CB</p> <p>CDB</p> <p>CB</p> <p>CB</p> <p>RG</p> <p>CB</p>
25/138E	<p>7. Mortuary Chapel Open Day 20th September 2pm-4pm</p> <p>CB confirmed flowers are booked through Katie Wright at Love the Flower Boutique.</p> <p>Approved budget of up to £300 for the purchase of 6 Cakes from Waitrose (25/098E)</p> <p>LC volunteered as photographer</p> <p>Additional flasks have been purchased for the event, so no generator required.</p> <p>Budget set of £100 for the purchase of metal pin badges in June's meeting (25/118E). Cllrs decided by inviting the brownies and scouts that more pins will be needed.</p> <p>CW proposed that to increase the budget by an additional £50 so the new budget to be £150, SM and CW abstained, carried.</p> <p>It was discussed that a colouring competition would be a nice addition for the guides/beavers which could be looked into next month.</p>	<p>All</p> <p>CB</p> <p>LC</p> <p>CB</p> <p>All</p>
25/139E	<p>8. Halloween 2025 Sat 25th October 3pm-5pm</p> <p>Face painter not required as most children will be in masks/Halloween make-up.</p> <p>Costume competition.</p> <p>Children's entertainer Mad Pete is confirmed.</p> <p>Budget – £300 initial budget for entertainer and craft items voted for in April</p> <p>Craft table items to be purchased closer to date</p> <p>Goodie Bags discussed and quotes distributed to Cllrs</p> <p>CDB proposed that upto £200 budget be set for items to be bought for goodie bags and lucky dip. Seconded by OF, carried.</p> <p>Quote given to Cllrs for a photographer it was discussed that Cllrs would take photos on the day themselves rather than hire a photographer.</p> <p>CW proposed that a £50 budget be set for snacks and sweets. Seconded by HJ, carried</p> <p>CB has also emailed Tesco champion to request a sweets donation; Halloween stock usually arrives in September.</p>	<p>CB</p> <p>CB</p> <p>All</p> <p>CB</p>

25/140E	<p>9. Remembrance – 9th Nov 2025 10.30am</p> <p>N Read Photography confirmed.</p> <p>Military March. Road closure has been applied for through Wiltshire Council. It will be approximately September time before we will know if approved.</p> <p>Road Closure Signage quote received CDB proposed that £878 be paid to Chevron Traffic Management for road closure signage should the Military March be approved. Seconded by RM, carried. CB to look into if a deposit can be paid and if there would be any cancellation charges involved should the closure not be approved by Wiltshire Council.</p> <p>CB has Invited cadets, awaiting a response</p> <p>OF advised that she has contacts for a Ukrainian Choir & Dancers based in Winchester who have shown interest in performing at Remembrance but would request ecological transport to be provided. It was discussed that due to the numbers attending there would not be enough space and would possibly distract from the sombreness of the event.</p> <p>RM has been in discussions with Veteran Soldiers, local Gurkha regiment and other groups and are all keen to be involved with the march. RM has been in touch with the GSM to organise this.</p> <p>CB to investigate costs for soldier silhouettes</p>	<p>CB</p> <p>CB</p> <p>CB</p> <p>CB</p> <p>RM</p> <p>CB</p>
25/141E	<p>10. Christmas Fair 6th Dec, 10am-11am SEND, then 11am – 3pm Fair</p> <p>10am – 11am SEND time for Father Christmas.</p> <p>11am – 3pm Christmas Fair</p> <p>RM volunteered to be Father Christmas for the event</p> <p>Quote distributed to the Cllrs for the purchase of a Father Christmas Costume.</p> <p>CW proposed that upto £500 budget be given so costumes can be ordered from amazon and www.santasuitstore.co.uk so they can be compared and returned for a refund if not good quality. Seconded by CDB, carried</p> <p>Rosy Cheeks face painting booked 2 artists 11am-3pm.</p> <p>Jollypop entertainment: The Grinch and Cinderella booked.</p> <p>Reindeer are already rebooked in for 2025 (no extra cost due to being booked and paid for, for 2024 Christmas Fair, but due to the weather had to cancel)</p> <p>Photographer Nathan Read Photography confirmed 11am-3pm.</p> <p>Outdoor Rides, CB has emailed to book but not yet invoiced.</p> <p>WI have been invited to run a cake and drink stand and have accepted.</p>	<p>RM</p> <p>CB</p> <p>CB</p>
25/142E	<p>11. Indoor Christmas Tree Civic Centre</p> <p>CB has received quotes from various companies and distributed to the Cllrs in advance.</p> <p>HJ proposed that £750 + VAT be paid to PHS Greenleaf for a 10ft artificial tree from their standard range in the colours red and gold. Seconded by SM, carried. Should PHS not be available it was agreed to book through simply plants at a cost of £700 + VAT</p>	<p>CB</p>
25/143E	<p>12. Future Event - Deferred.</p> <p>Cllrs have been asked to think of new and fresh ideas for 2026.</p>	<p>All</p>
25/144E	<p>13. Community Family Passes</p> <p>Update given to Cllrs on number of passes sold since starting the initiative last month</p> <p>4 kingdoms – 29</p> <p>Clown About – 19</p> <p>Cholderton Farm – 15</p> <p>Cllrs extremely pleased they are being well received by the community.</p>	
25/145E	<p>14. Event Equipment - deferred</p>	

25/146E	15. Outdoor Projector CDB raised the question that this would potentially fall under Services Committee for the initial install and that Engagement to buy additional discs for specific events. This was discussed and agreed to ask Services to investigate further.	SVCS/AN
25/147E	16. Freedom of the Town CDB proposed to defer until January onwards. Seconded by CW, OF abstained, carried.	
25/148E	17. Parish Magazine Input suggestions asked to be emailed through to CB for future issues	All/CB
25/149E	18. Budget Monthly expenditure distributed to the Cllrs	CL
25/150E	19. Correspondence, Website & Social Media Updates. Nothing to report	
25/111E	20. Date of Next Meeting: 19th August 2025 All agenda items to be with the Town Clerk 7 working days prior to the meeting	All

There being no further business to discuss, the meeting closed at 8.55pm.