



TIDWORTH TOWN COUNCIL
Community Services Meeting
JUNE 2025

Minutes from the Community Services Committee meeting held on **10th June 2025 at 7pm.**

Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), D Kofitia (DK), A Edwards (AE), D Ahern (DA), R Mason (RM) Cllr C Webb (CW) - Engagements Cllr K Allen (KA) – Wiltshire Cllr A Nicholls (AN) – Admin MoP – David Edwards Steve Slater (SS) (left after Item 5)		25/103S 1. Apologies: S Musikavanhu (SM) Absent: None <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
25/104S	2. Declaration of Interest. None <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
25/105S	3. Terms of Reference and Delegation. <ul style="list-style-type: none"> PH signed the Terms of Reference and Delegation for the Services Committee. 	
25/106S	4. Minutes from the Meeting held on 13th May 2025 were ratified at the June 2025 Full Town Council meeting.	
25/107S	5. Civic Centre FM Update <ul style="list-style-type: none"> SS stated he was now in possession of the FM mobile phone. To be used in emergencies, and to be handed over to the “Duty” FM in his absence/holiday. Fire Responsibilities – A fire drill had been carried out on 10th June, which went very well. This is to be documented in the logbook. Sliding Door for Perham B Hatch Not all quotes have been received and so this item was deferred to July’s meeting. HJ informed the Committee about the BMS platform to be introduced onto the FM iPad. This would be carried out during the week of 23rd June. PH proposed to pay Sealtite £1920 to remove the panic bars and add deadlocks to the rear fire door by the boiler room, seconded by DK, 	<div>SS</div> <div>SS</div> <div>AN</div> <div>AN</div>

	<p>carried.</p> <ul style="list-style-type: none"> • Playpark. Much discussion took place regarding a mini playpark or portable equipment for young children on the grass near the patio. AN was tasked with more research, prices, and the labour involved. • PH and AN were tasked with bringing the lockable notice board from the Cemetery Store, for potential use at the Civic Centre. • AN to get information and quotes regarding hooks for Perham A&B, to hang decorations on. • External Vertical Ladder. To access the rooves of Tedworth Hall, and Perham's A&B, contractors must bring in a cherry picker, or scissor lift which we must pay for each time. This equipment has proven too heavy for the pathways causing damage. A more permanent solution needs to be sought. A bespoke fitted vertical ladder will make access easier for all contractor and would be a long-term solution. AN to get quotes. 	<p>AN</p> <p>PH/AN</p> <p>AN</p> <p>AN</p>
25/108S	6. Grounds Maintenance – No issues raised.	
25/109S	<p>7. Wiltshire Council - Local Highways & Footpaths Improvement Group (LHFIG)</p> <ol style="list-style-type: none"> 1. Requests for the Parish Steward – Next Visit 16 & 17 June 2025 <ol style="list-style-type: none"> 1) PH requested the branches to be cut back on a tree overhanging the pathway between the Spar and the Ram, on Pennings Road. 2) PH requested the vegetation be cut back along the A338 between the British Legion, and the traffic lights towards Ordnance Road. • Discretionary Gully Service – No requests 2. Next LHFIG 30 July 2025 - Footpath Repairs/Improvements <p>Taxi Rank conversion to Short Term Parking. Legals are being investigated Wiltshire Council.</p> <p>Wylve Rd Day Care Centre footpath to the Rd – “Legals” with the landowner DIO has been sorted, a process of work is being put together.</p> <p>Fencing along Manor Bridge Court – Wiltshire Council is dealing with this.</p> 3. Traffic Survey Requests 4. “Waiting restrictions” requests. <p>KA requested double yellow lines for the junction of Zouch Farm Road with Merrington Way. This area gets extremely congested, with parked cars on a very narrow part of the road. PH proposed to apply for double yellow lines, seconded by RM, carried.</p> 	<p>Parish Steward</p> <p>Parish Steward</p> <p>AN</p> <p>AN</p>

	Double yellow lines on the junction of Coronation Road with Pennings Road, and the bend on St Georges Road are imminent.	
25/110S	8. War Memorial <ul style="list-style-type: none"> KA enquired about the cleaning of the Memorial flooring. PH/AN to take a look. 	AN/PH
25/111S	9. River Bourne Corridor Update. <ul style="list-style-type: none"> PH stated that he pulled out a chair, and a scooter from the swale at the end of Eyles Road. The public are reminded that fly tipping is an offence. 	
25/112S	10. Skatepark - No issues	
25/113S	11. Playparks Elite Playpark Quarterly Inspections due August 2025 <ul style="list-style-type: none"> Weekly Reports: Connolly Way – The newly laid turf has been thrown around inside and outside of the park. Sheppard Street –No Issues. Beech Hill Road – The bin appears to be filling up more regularly. AN to contact Gavin Jones, regarding more frequent bin emptying. Zouch Farm Road – No Issues Thompson Road – A broken piece on the multi-play has already been removed. George Vi Road – No issues. 	AN/Gavin Jones
25/114S	12. Cemetery <ul style="list-style-type: none"> PH reported the cemetery is looking very good. He extended a big “thank you” to Cllr Keith Allen and his wife for planting shrubs around the pergola and cleaning the floor area. This has been carried out in their own time and expense. Mortuary Chapel <ul style="list-style-type: none"> AN has asked Gavin Jones to cut the grass now that the wildflowers have finished flowering. 	Gavin Jones
25/115S	13. Christmas Lights – Lampposts and Tree <ul style="list-style-type: none"> The cost of the additional sockets on lamp posts along the A338 was estimated under last year’s rates of £6k and this money has already been put aside. After the recent re-assessment of posts there is now additional £3.5k to complete this work. PH proposed to pay a total of £9.5k in total, for the lamp post sockets, and associated works, seconded by DA, and carried. There are 28 proposed new socket installations and one removal. 2 columns are to be replaced as part of the road alterations for the 	

	<p>Persimmons site.</p> <ul style="list-style-type: none"> This work will require 4 lots of traffic management, including the upgrade of posts at the bottom of Station Road. 	
25/116S	14. Winter Preparations <ul style="list-style-type: none"> No updates. 	
25/117S	15. Emergency Contact Hub – Community Resilience. <ul style="list-style-type: none"> PH and CW stated they had been invited to an online Emergency Hub meeting on 16th June. 	
25/118S	16. Defibrillator Additional Defibrillators <ul style="list-style-type: none"> AN confirmed that a defibrillator has been purchased to install at the Spar Shop on Pennings Road and is now awaiting delivery. <p>AN will then contact AJK to look at it for installation.</p> <ul style="list-style-type: none"> AN to research permission for a separate defibrillator on the Poppies Day Care Centre in Perham Down. This is a DIO building, and permissions need to be sought. 	AN AN/DIO
25/119S	17. Asset Register <ul style="list-style-type: none"> Complete. 	
25/120S	18. Training <ul style="list-style-type: none"> RM volunteered to attend First Aid Training, dates to be agreed with AN. The Facilities Manager will also be required to carry out the training. 	AN AN/FM
25/121S	19. Budget <ul style="list-style-type: none"> The Town Clerk will produce this mid-way through the financial year. 	
25/122S	20. Correspondence/Updates <ul style="list-style-type: none"> None 	
25/123S	21. Date of Next Meeting <ul style="list-style-type: none"> The next meeting will take place on Tuesday 8th July 2025. <p>All agenda items to the Town Clerk 7 working days prior to the Meeting</p>	All

There being no further business to discuss, the meeting closed at 8.15pm.