



TIDWORTH TOWN COUNCIL MAY 2025

Minutes of the Annual Town Council meeting held on Tuesday 6th May 2025 at Tidworth Civic Centre, Wylle Road at 7pm.

Prior to the meeting commencing all members signed their Declaration of Acceptance of Office which was witnessed by the Town Clerk.

Attended Cllr's C Webb (CW), H Jones (HJ) C Danso (CD), P Hedge (PH), D Kofitia (DK), M Anim (MA), A Edwards (AE), C Daborn (CDB) C Lovell Town Clerk (CL) A Nicholls & C Baxter - Admin WO1 Tomlinson F Galvin Cllr Allen – Tidworth North and West Cllr Lumsden -Wiltshire Tidworth East/Ludgershall West R Mason, S Fell, O Flower		25/055 2. Consideration of Apologies for Absence Cllr Musikavanhu Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.
Item	Agenda Item	Action by
25/054	1. Election of Chair PH nominated Cllr Webb to be Chair of TTC, seconded by HJ. AE nominated Cllr Kofitia to be Chair of TTC, seconded by CW. They confirmed that they accepted the nomination. Both Cllrs left the meeting so that a vote could take place. The vote was tied and the nominees returned to the meeting. As the outgoing Chair Cllr Webb had the casting vote. Therefore, Cllr Webb was duly elected as the Chair of Tidworth Town Council. LGA 1972 Section 15	
25/056	3. Resolution to Continue Mayoral Status All members all agree that there are only benefits to having Mayoral Status. A vote took place, and all were in favour.	
25/057	4. Election of Vice Chair CW nominated Cllr Jones to be Vice-chair of TTC, seconded by PH. AE nominated Cllr Kofitia to be Vice-Chair of TTC, seconded by CW. They confirmed that they accepted the nomination. Both Cllrs left the meeting so that a vote could take place. The vote was tied and the nominees returned to the meeting.	

	As Chair, CW used her casting vote and Cllr Jones was duly elected as Vice-chair.	
25/058	5. Declaration of Interest (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). None	
25/059	6. Public Questions: WO1 Tomlinson reported that the barrier to the Esso field carpark was broken, should there be any occurrences could people report to the Police. He confirmed that Col Whitelegge would be in the role of Garrison Commander for another year. R Mason praised the members for the work they did for the community but said that he felt there should be a minimum commitment as it was unfair on the members who always turned up.	
25/060	7. Minutes of Previous Meeting: Minutes of the Town Council meeting held on 1 st April 2025 had been circulated. PH proposed that they were a true and accurate record, seconded by HJ carried. No matters arising.	
25/061	8. Wiltshire Councillors Report CW welcomed Cllr Allen and Cllr Lumsden. They both introduced themselves and said that they were looking forward to working with TTC.	
25/062	9. Mayors Report CW welcomed Cllr Edwards to TTC and then reported on the key issues from the previous year including resolved highways matters and Gully cleaning. She reported on the success of the Civic Centre so far although there a still lesson to be learnt the usage and income is greater than anticipated, which is reflected in the 2025-26 Precept with a marginal increase of only 0.03%. She acknowledged that Councillors were all volunteers but asked in the interest of democracy and for informed decisions to be made members attended meetings and when possible help at events.	
25/063	10. Co-Options Three applications had been received. Due to unforeseen circumstances two were unable to attend. Olena Flower spoke about her reasons for wishing to join the council and background about herself. All members of the public left the room so that a vote could take place. CW proposed that Olena Flower be co-opted onto TTC, seconded by DK, carried. Members of the public returned to the room, Olena was invited to sit at the table and duly signed her Declaration of Acceptance of Office.	

25/064	<p>11. Committee Reports</p> <p>Community Services PH reported on a meeting held on 8th April 2025, minutes had been circulated. PH proposed that they were a true and accurate record, seconded by HJ carried.</p> <p>Civic Centre</p> <p>The air conditioning recently installed in Tedworth Hall and Perhams A & B, is working very well.</p> <p>Review of Fees. Passed over to the Leadership Committee.</p> <p>Flagpole PH proposed to pay up to £350 for a 4.5m classic fibreglass flagpole, with fittings, seconded by HJ, carried.</p> <p>Local Highways & Footpaths Improvement Group (LHFIG)</p> <p>Parish Steward – Next Visit 16 & 17 June 2025</p> <p>Next LHFIG 11 June 2025 - Footpath Repairs/Improvements</p> <p>Traffic Survey Requests - Pedestrian Crossing across Bulford Road, close to the Astro Turfs. A clear view would be required along this busy stretch of road, but there are bends in the road and too many junctions to find a safe place. Therefore, Services do not support this request.</p> <p>River Bourne Corridor Update - The newly repaired bridge has been damaged, and AN to investigate its repair.</p> <p>Playparks</p> <p>The Winter Repairs have been carried out successfully by Elite.</p> <p>Christmas Lights</p> <p>HJ proposed to pay Blachere (Quote B) £14581.14 per year plus Vat for 4 years, seconded by AE, carried with one abstention.</p> <p>Community Engagement CW reported on a meeting held on 22nd April 2025 , minutes had been circulated and taken as read. There were no questions. CDB proposed that they were a true and accurate record, seconded by HJ carried.</p> <p>Easter Event – had been a success.</p> <p>Litter Picks – Planned for the 31st May 2025 10am-12pm.</p> <p>VE Day – Thursday 8th May 2025 – 7pm.</p> <p>Beacon to be lit 9.30pm. Complimentary Piper is confirmed thanks to GSM.</p> <p>Padre Graeme McConville is confirmed</p> <p>Deputy Lieutenant Mr S Warrack DL confirmed and due to arrive at 7.30pm</p> <p>PH proposed a budget of £60 given for additional union flag themed decorations, seconded by CDB, carried.</p> <p>PH proposed that £32 to be paid to local supplier for refill of the Calor Propane bottle as well as the purchase of a Telescopic Electric lighter to be purchased from Amazon at a cost of £19.99 to be used to light the beacon on the night. Seconded by CDB, carried</p> <p>Ludgershall resident Pat Brice has researched the soldiers listed on the Tidworth War Memorial (also the Ludgershall War Memorial) and is in the process of printing A5 booklets from Bulpitt Print Andover, for the anniversary of VE. Tidworth Council have been asked if they would like any additional copies printing.</p> <p>CW proposed 40 copies of the Tidworth War Memorial book be purchased from Bulpitt Print at a cost of £200 for display. Seconded by PH.</p>	
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	<p>Tidworth Town Festival & Skatepark Jam – 26th July 12pm-10pm</p> <p>VJ Day – Friday 15th Aug 2025 – 7pm Mortuary Chapel Open Day 20th September 2pm-4pm</p> <p>Quote received from Katie Wright at Love the Flower Boutique.</p> <p>CDB proposed that £177 to be paid to Love the Flower Boutique for 1 large Floral Display “Altar”, 1 medium Floral Display “ Altar” and 1 medium Floral Barrier Arrangement with the option to add additional floral sprays closer to date at an addition quote. Seconded by HJ, carried</p> <p>Halloween 2025 Sat 25th October 2pm-4pm</p> <p>AE proposed an initial budget of £300 be given for Halloween to book a Children’s entertainer and to go towards craft items and decorations. Seconded by CDB, carried.</p> <p>Remembrance – 9th Nov 2025 10.30am</p> <p>Military March through the town is being investigated as would involve the closure of the roundabout.</p> <p>Christmas Fair 6th Dec, 10am-11am SEND, then 11am – 3pm Fair</p> <p>Rosy Cheeks face painting booked 2 artists 11am-3pm.</p> <p>Jollypop entertainment: The Grinch and Cinderella booked.</p> <p>Reindeer are already rebooked in for 2025 (no extra cost due to being booked and paid for, for 2024 Christmas Fair, but due to the weather had to cancel)</p> <p>Photographer Nathan Read Photography confirmed 11am-3pm.</p> <p>Quotes received from Walls Funfair.</p> <p>HJ Proposed that Lifting Jet planes ride, Hot air balloon ride, Big buggy trucks ride and the Activity play centre be booked through Walls Funfair at a total cost of £2880.00. Seconded by CDB, , carried.</p> <p>Corporate Passes</p> <p>The purchase of annual corporate passes from the following businesses in order to be able to sell individual day passes to local families at a greatly reduced rate had been discussed. This will make days out more affordable to those in the community as well as offer these passes to ALL residents of Tidworth and Perham Down. By selling these passes, it will help to cover the annual cost, and should any profit be made from them can be invested into the purchase of further passes the following year (should it be so wished)</p> <p>Cholderton Charlies Rare Breeds Farm; annual pass cost £275. 4 Kingdoms Adventure Park; annual pass cost £500. Outburst Salisbury (Children’s soft play); annual pass cost £300</p> <p>Cost for individual entry of 2 adult and 3 children to 4 Kingdoms = £89.75</p> <p>Recommended total cost to residents: £10 (50 tickets to break even)</p> <p>Cost for individual entry of 2 adult and 3 children to Cholderton Farm = £37-£42 day dependant) Recommended total cost to residents: £5 (55 tickets to break even)</p> <p>Cost for individual entry of 3 children to Outburst = £19.50 Recommended total cost to residents: £5 (60 tickets to break even)</p> <p>CD proposed £275 annual pass be purchased from Cholderton Charlies Rare Breeds Farm. Seconded by PH, 1 against, carried.</p> <p>CD proposed £500 annual pass be purchased from 4 Kingdoms Adventure</p>	
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	<p>Park. Seconded by PH, 1 against, carried.</p> <p>CD proposed £300 annual pass be purchased from Outburst Salisbury (Children's Soft Play). Seconded by PH, 1 against, carried.</p> <p>Event Equipment</p> <p>HJ proposed a new TTC Roller banner be purchased from instantprint.com for a cost of £80 to replace the broken one the TTC currently have. Seconded by PH, carried.</p> <p>HJ proposed a £50 budget be given for the purchase of a backdrop holder and a variety of backdrops, Seconded by CDB, carried.</p> <p>PH proposed £10 budget be given for the purchase of serving bowls and platters from B&M for use at future events. Seconded by CDB, carried.</p>	
25/065	<p>12. Formation of Committees/Meetings Dates</p> <p>Calendar of meeting had been circulated.</p> <p>MA will move from Community Services to Community Engagement.</p> <p>Election of Chairs will be the first item of business at the proceeding Committee meeting and each Committee will nominate two members for Projects.</p>	
25/066	<p>13. Adoption of Standing Orders/ Financial Regulations and Code of Conduct</p> <p>Standing Orders had been circulated.</p> <p>There is a suggested insertion under Item 16 - All members of the Council will be given voting rights at Community Services and Community Engagement meetings and will be summoned accordingly. When this is required it will be agreed by resolution at the appropriate full Town Council meeting, as will the cessations of these voting rights.</p> <p>PH proposed that the insertion is added to Standing Orders, and that they were adopted for 2025, seconded by AE, carried.</p> <p>CL provided each member with a copy of the Code of Conduct and Electronic Summons and Declaration of interests.</p> <p>Financial Regulations have been deferred.</p>	
25/067	<p>14. Review of Delegation and Terms of Reference</p> <p>Terms of Reference to be reviewed by the Committees at May meetings.</p>	Admin to circulate
25/068	<p>15. Adoption of Asset Register</p> <p>A review of the Asset Register had been carried out by PH and AN.</p> <p>CL read out the additions to be added.</p> <p>AE proposed that the Asset Register for 2025/26 is adopted, seconded by PH, carried.</p>	
25/068	<p>16. Appointment of Internal Auditor</p> <p>CW proposed that TTC continue to use Auditing Solutions, Clackerbrook Farm, Bromham. Two visits per year. for internal audit, seconded by AE, carried.</p> <p>The Clerk will send an official confirmation.</p>	CL
25/069	<p>17. Review Memberships</p> <p>It was agreed that the SLCC membership for staff is invaluable and TTC will continue to pay for this, the fee is calculated on the Councils precept and staff hours.</p>	

	As an advisory body and training provider everyone was in agreement to continue with membership to Wiltshire Association of Local Councils (WALC). Proposed by CW, seconded by AE, carried.	
25/069	18. Confirm outside bodies representation Not discussed.	
25/070	19. Year End Accounts Had been circulated. CW proposed that the Year End Accounts were correct, seconded by PH, carried.	
25/071	20. S137 Requests None received.	
25/072	21. Correspondence and Updates The monthly Police Report had been circulated. CL advised that she is in talks with the Foodbank and it is hoped that the Civic Centre will be an issue point for vouchers.	
25/073	22. Bills for Payment Bills for payment totalling £101,493.32 had been circulated. CW proposed Bills for Payment totalling £101,493.32 be paid, seconded by HJ carried.	
25/074	27. Date of next meeting 2 nd June 2025	Agenda items to be submitted to the Clerk 7 days before the meeting

There being no further business to discuss the meeting was closed at 8.30pm.

Agreed as a true record.....  C Webb, Chair