



TIDWORTH TOWN COUNCIL
Community Engagements Committee May 2025

Minutes of the Community Engagement Committee meeting held on 20th May 2025 at the Tidworth Civic Centre

Attended Cllrs C Daborn (CDB), C Webb (CW), M Anim (MA), C Danso (CD), O Flower (OF), H Jones (HJ), P Hedge (PH) C Baxter - Admin Guests:		
Item	Agenda Item	Action By
25/089E	1. Engagements Committee Chair Election CW proposed CDW to be Chair, seconded by MA. CDW stated he was able to accept the nomination. There being no other proposals or nominations, the Committee voted in favour of CDW to be Chair.	All
25/090E	2. Apologies: <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>	All
25/091E	3. Declaration of Interest <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	All
25/092E	4. Volunteer of representative for Projects Committee CDW volunteered to go into the Projects Committee, seconded by PH, carried. Other Cllrs expressed that they would not be able to volunteer as a representative due to other commitments.	
25/093E	5. Minutes of Previous Meeting Minutes of the April Meeting were ratified at the Full Town Council meeting in May 2025. No matters arising.	All
25/094E	6. VE Day – Thursday 8th May 2025 – 7pm. Feedback from the event discussed. Cllrs agreed that the event was beautifully decorated, and the Piper was fantastic, but the start time was too early and should have been 7.30pm. It was a shame that more members of the public didn't attend but it was noted that approx. 50 people were in attendance during the beacon lighting. Thank-you cards are being created for the Council to use to send out to various volunteers after events.	All

25/095E	<p>7. Litter Pick – 31st May 2025 10am – 12pm</p> <p>Rubbish Collection booked through IdVerde which will be asap after the event but they cannot give exact date yet due to route planning.</p> <p>Volunteer Photographer discussed and it was agreed for Cllrs to just use their phones. CB asked for photos from the events to be sent to CB asap in order for them to go on the socials.</p> <p>CB has sent email invitations out to the Nepalese community, The Scouts and Brownies group: squirrels' groups has confirmed. Julie booth & Tesco manager confirmed, Keith Allen and a couple community members have also confirmed.</p> <p>CW proposed a budget of up to £30 given for biscuits, seconded by PH, carried.</p>	All
25/096E	<p>8. Tidworth Town Festival & Skatepark Jan – 26th July 12pm-10pm.</p> <p>Update given to the Cllrs, plans are coming along well. CB is looking into festival bins through various suppliers. Waiting for artwork to come back before advertising to stall holders and sponsors.</p>	CB
25/097E	<p>9. VJ Day – Friday 15th Aug 2025 – 7.30pm? Deferred</p> <p>Awaiting Quotes for food options.</p> <p>LC volunteered to photograph event on the day.</p> <p>CDB volunteered to provide music entertainment with Castledown FM.</p> <p>Mentioned about the potential of it being a more outdoor style event with a bouncy castle/ kids entertainment?</p>	CDB
25/098E	<p>10. Mortuary Chapel Open Day 20th September 2pm-4pm</p> <p>Cllrs discussed catering, suggestions of 6 cakes to be purchased from Waitrose along with a tea & coffee stand. They felt that a generator wasn't required as flasks should work.</p> <p>CW proposed that £300 budget to be set for 6 cakes from Waitrose as well as tease and coffees. Seconded by MA, carried</p> <p>LC volunteered to take photographs on the day.</p> <p>CB has confirmed flowers are booked through Katie Wright at Love the Flower Boutique.</p>	CB
25/099E	<p>11. Halloween 2025 Sat 25th October 3pm-5pm</p> <p>CB had made contact with Mad Pete Children's entertainer as requested at April's meeting (25/076E). He could only offer 11am start time or 3pm start time. Cllrs discussed and confirmed that 3pm would be preferable.</p> <p>Cllrs discussed if it would be possible to have a SEND time allocation or a separate sensory area for the event. After much discussion, they were unsure how this would work for the different needs of different children. Cllrs suggested to defer this query until next month and to take time to investigate this further as a potential.</p> <p>CB to order craft items for a craft table (budget agreed in April's meeting 25/076E)</p> <p>Face painter not required as most children will be in masks/Halloween make-up</p> <p>Costume competition.</p> <p>CB to get quotes for a photographer for the event</p>	<p>CB</p> <p>All</p> <p>CB</p> <p>CB</p>
25/100E	<p>12. Remembrance – 9th Nov 2025 10.30am</p> <p>N Read Photography confirmed.</p> <p>Military March through the town is being investigated as would involve the closure of the roundabout. CB is looking into this and liaising with Wiltshire Council.</p> <p>CB to look into costs for Poppies onto lampposts on station road as well as soldier silhouettes.</p>	<p>CB</p> <p>CB</p>
25/101E	<p>13. Christmas Fair 6th Dec, 10am-11am SEND, then 11am – 3pm Fair</p> <p>10am – 11am SEND time for Father Christmas.</p>	

	<p>11am – 3pm Christmas Fair</p> <p>CB has received some quotes for Father Christmas, still waiting for more to come back. CB to look quotes for a Father Christmas Costume</p> <p>Rosy Cheeks face painting booked 2 artists 11am-3pm.</p> <p>Jollypop entertainment: The Grinch and Cinderella booked.</p> <p>Reindeer are already rebooked in for 2025 (no extra cost due to being booked and paid for, for 2024 Christmas Fair, but due to the weather had to cancel)</p> <p>Photographer Nathan Read Photography confirmed 11am-3pm.</p> <p>CB has emailed Bernice from Walls Funfair to book fairground rides as per April's meeting (25/078E).</p> <p>CB to contact the WI to invite them to run a Cakes & drink stand.</p>	<p>CB</p> <p>CB</p>
25/102E	<p>14. Indoor Christmas Tree Civic Centre</p> <p>CB asked for more specifics of what type of trees to look in to. Cllrs narrowed it down to hiring of a tree, 10ft with the service where the companies delivers, sets up and then removes – focussing on artificial trees.</p>	CB
25/103E	<p>15. Silent Disco - Deferred until June.</p> <p>Quotes Received.</p> <p>Cllrs discussed that this may be a good option for Teenagers and that many of the events are aimed more towards younger children or adults but that the local British Legion have just cancelled their planned Silent Disco due to a lack of interest.</p>	ALL
25/104E	<p>16. Corporate Passes</p> <p>Update given to the Cllrs in regards to the set-up of the passes. 4 Kingdoms is set-up. Awaiting for tickets to come through from Cholderton and Clown about. The local Terms & Conditions were discussed. CB to amend and share to Cllrs in the next few days to make sure all in agreement to use of tickets so that there is a fair use policy in place so that all Tidworth and Perham Down residents have access to the passes.</p>	CB
25/105E	<p>17. Event Equipment - Deferred until June.</p> <p>CB to get more options such as balloon holders and carafes for floral centrepieces.</p>	CB
25/106E	<p>18. Outdoor Projector</p> <p>CB contacted Wiltshire Council and the pre-planning application team. The report has come back with the conclusion that this would likely be approved.</p>	CB
25/107E	<p>19. Parish Magazine</p> <p>Input suggestions asked from the Cllrs, OF expressed an interest to assist with this and suggested to write an article as a perspective of a new Cllr.</p>	<p>CB</p> <p>OF</p>
25/108E	<p>20. Training</p> <p>First Aid training offered to Cllrs, CW is signed onto the course. CDW already has it in place and other Cllrs expressed an interest in attending later in the year when they would have more free time available.</p>	ALL
25/086E	<p>21. Budget</p> <p>Monthly expenditure not distributed. Following on from the internal auditor report the town clerk is looking to update the procedure in due course.</p>	CL
25/087E	<p>22. Correspondence, Website & Social Media Updates.</p> <p>Nothing arising</p>	
25/088E	<p>23. Date of Next Meeting: 17th June 2025</p> <p>All agenda items to be with the Town Clerk 7 working days prior to the meeting</p>	ALL

There being no further business to discuss, the meeting closed at 8.50pm.