



TIDWORTH TOWN COUNCIL

Dear Sir/Madam

I hereby give you notice that the **Annual Meeting** of the above named Town Council will be held in Tidworth Civic Centre, Wylde Road SP9 7QQ on Tuesday 6th May 2025 at approximately 7pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this day 30th April 2025

Signed: C.Lovell, Clerk

AGENDA

1. **Election of Chair**
2. **Resolution to continue Mayor Status**
3. **Election of Vice-Chair**
4. **Consideration of Apologies for absence**
5. **Declaration of Interest**

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

6. **General Public Questions** (15 mins)
7. **Minutes of previous meeting**
8. **Wiltshire Councillor Report**
9. **Mayor Report**
10. **Co-Options**
11. **Committee Reports**

Community Services – to include flag posts and Christmas lights.

Community Engagement – to include Events expenditure and Corporate passes.

Members please read draft minutes circulated with this agenda prior to the meeting.

12. **Formation of Committees/Meeting Dates**
Chairs of committees to be elected at May 2025 committee meeting.
13. **Adoption of Standing Orders/Financial Regulations**
Circulated
14. **Agree to defer Review and Adoption of Terms of Reference and Delegation**

- 15. **Adoption of Asset Register**
- 16. **Appointment of Internal Auditor**
- 17. **Review Memberships**
- 18. **Confirm meeting dates/outside bodies representation**
- 19. **Year End Accounts**
- 20. **S137 Requests**
- 21. **Correspondence/Newsletters**
- 22. **Bills for Payment**

Date of next meeting 3rd June 2025 – Agenda items to be submitted to the Clerk 7 days before the meeting.