



**Tidworth Town Council  
Leadership  
November 2015**

Minutes of the Leadership Committee on 24<sup>th</sup> November 2015 in the Community Centre at 700pm

<b>Attended</b> Councillors M Connolly (MC), A Connolly (AC), Franklin (CF), Jones (HJ), Kemp (CK) War Memorial Committee: Melanie Marsh (MM), Anne Marie Bisby (AMB), Lorna Swinyard Jordan (LSJ), Rev Copeland (AC), Ann Birch (AB), Elizabeth O’Connell (EO), Daz Stevenson (DS) and Danielle Goodchild (DC)		<b>1.Apologies:</b> None
Item	Agenda Item	Action by
2	<b>Declaration of interest</b> None	
3	<b>Minutes of September 2015 meeting</b> Approved at October 2015 Full Town Council meeting	
4	<b>War Memorial</b> <b>The meeting was adjourned until 8.10pm. Notes were taken and filed in the day book.</b> <b>The members of the War Memorial Committee left the meeting at 8.10pm</b>	
5	<b>Budget</b> MC and the Clerk have previously discussed the draft budget provided by the accountant and made amendments where necessary. This is to incorporate staff hours and salary increases, new Christmas light contract and fencing at the mortuary chapel. It also takes into consideration the new houses and decrease in the Wiltshire Support grant. <b>MC proposed that the precept demand for 2016/17 is £264956.00, seconded by CK, carried</b>	
6	<b>Personnel</b> <b>Pension</b> - The Clerk is currently waiting for the figures for pension contribution as the change in law means that a gratuity can no longer be offered and that a pension has to be provided. Although not legally obliged the committee believe that as a good employer both the Administration Officer and Town Steward should be offered the opportunity to opt in to a pension scheme.	

	It is agreed that the best scheme would be the Local Government Pension scheme via Wiltshire Council. This will start April 2016.	
7	<p><b>Devolution</b></p> <p>The notes were not available. However members raised their concerns about services being devolved without funding. Especially for Youth and Young People.</p>	
8	<p><b>Committee Reports</b></p> <p><b>Community Services</b> – HJ reported that the committee had mainly discussed a new sign for Lambdown Terrace and parking at Clarendon School.</p> <p>Community Engagement – CK reported that all was in place for the Christmas event. The committee had recommended that flood lights are installed at each end of the Community Centre, although this is mainly for security purposes they would like them up in time for the event.</p> <p><b>CK proposed that floodlights are installed at a cost of no more than £500.00 +VAT, seconded by CF, carried</b></p> <p>The committee have also made a plan for policy reviews.</p> <p><b>Projects</b> – AC had circulated quotations received from the architect for studies required for the Civic Centre planning application. The following were decided :</p> <p><b>Transport Statement</b></p> <p>Key Transport Consultants £3000.00 + VAT for Transport Statement, they did not quote for a travel plan as it may not be required however the members agreed that should it be needed the fee should not exceed £2500.00.</p> <p><b>Proposed by AC, seconded by HJ, carried.</b></p> <p><b>Geotechnical Study and appraisal</b></p> <p>Albury SI Ltd £750.00 + VAT (Desk study), £9769 + VAT (Geo environmental appraisal). Although the quotation was slightly higher than the others, this company carried out the study for the Tidworth Development Trust application for a Community Resource Centre. The other company would charge on top of the quoted fee if anything was found, therefore the members agreed that Albury would mean less risk and delay.</p> <p><b>Proposed by HJ, seconded by AC, carried.</b></p> <p><b>Tree Study</b></p> <p><b>Alderwood Consulting Ltd £695.00 + VAT</b></p> <p><b>Proposed by HJ, seconded by MC, carried.</b></p>	
9	<p><b>Correspondence</b></p> <p>A letter had been received from Tidworth Town Football Club (TTFC), advising that there had been changes within the committee and they currently do not have a chairman. The members felt the club had been wise by not appointing just anyone and taking their time to find the right</p>	

	<p>person.</p> <p>TTFC also asked what the current situation was with the Humber Lane sports pitches and asked what we required from them for a business plan. Although the transfer of land to the Town Council is moving forward the Council need to discuss how they would like the land utilised in the future. However they appreciate the work TTFC have put in maintaining the pitches and recommend that the club are advised that use of the pitches is guaranteed until May 2017.</p>	
10	<p><b>Date of the Next Meeting -</b> <b>TBC</b></p>	<p>Agenda items to be submitted to the Clerk 7 days before meeting</p>

There being no further business to discuss the meeting closed at 9.15pm