



**Tidworth Town Council
Leadership
March 2016**



Minutes of the Leadership Committee on 29th March 2016 in the Community Centre at 7pm

Attended Councillors M Connolly (MC), A Connolly (AC), Franklin (CF), Jones (HJ), Kemp (CK)		1.Apologies: None
Item	Agenda Item	Action by
2	Declaration of interest None	
3	Minutes of January 2016 meeting Approved at February 2016 Full Town Council meeting	
4	Standing Orders/Financial Regulations Amended Standing Orders had been circulated and were discussed the most important change being new EU legislation for contracts. The amendments will be made and Financial Regulations changed to reflect any amendments. Updated versions will be circulated between the committee to be ready in time for May 2016 full Council meeting for adoption.	
5	Internal/Audit Response MC and CL have made comment on the issues raised, members were happy with the response to be made. MC will officially respond to the Internal Auditor. HJ proposed that the response be sent, seconded by CF, carried	MC
6	Investment The members have reviewed the Investment Strategy provided by the accountant. They agreed that the investments should all be put into the Natwest Instant account, although the rate is not fixed it is currently the best rate on offer at 0.5% and as the Civic Centre progresses funds will need to be available. The precept payment due will be kept in the Lloyds 30 day business account so that funds are available for regular payments and day to day banking. Proposed by MC, seconded by AC, carried.	
7	Humber Lane Now that the land at Humber Lane is officially owned by the Town Council the members are in agreement that long term plans need to be made about how the land will be used and managed. MC will check the details on the S106 agreement and the transfer documents. The Clerk will investigate how other Councils manage recreational land. Leadership will then meet to discuss how to move forward and will arrange a meeting with Tidworth Town Football Club.	
8	Committee Reports	

	<p>Community Services – HJ reported that Aspire have now been instructed to cut the conifers at the cemetery. Also the cemetery forms have now been updated so that there is no room for error.</p> <p>Community Engagement – CK reported that plans for the festival are coming together. The committee have decided to change printers for Tidworth Times.</p> <p>Projects – Although no meeting had been held AC provided an update on the Civic Centre. He reported that a planning determination date of 30th April 2016 had been set. Veolia have raised concerns over the drainage strategy and further consultancy work is required at an estimated cost of £1500.00 - £2000.00.</p> <p>HJ proposed that JVT Consultancy carry out the work required at a cost of no more than £2000.00 seconded by AC, carried.</p>	
9	<p>Town Clerks Report</p> <ul style="list-style-type: none"> Following on from being let down by Flyers Direct who were paid to distribute Tidworth Times the Council submitted a request to the small claims court, bailiffs were appointed but unfortunately the company has dissolved and cannot be traced. However the members were in agreement that the Council had done their best to re-coup the loss. The Risk Assessment had been circulated with no changes to previous years. The only difference is the Clerk has made comments on the action points which the members were happy with. <p>CK proposed that the Risk Assessment is signed off seconded by HJ, carried.</p> <ul style="list-style-type: none"> A twinning request has been received from a French town called Cuincy, the Clerk will investigate what is involved in this. 	
10	Correspondence- None	
11	Date of the Next Meeting - TBC	Agenda items to be submitted to the Clerk 7 days before meeting

There being no further business to discuss the meeting closed at 8.10pm