

TIDWORTH TOWN COUNCIL
Community Engagement Committee 2015

Minutes of the Community Engagement Committee meeting held on 18th August 2015 in the Community Centre at 6.30pm

Attended: <i>C'llrs Kemp, Pratt, Gregory, Fell, Birch, Gabriello,</i>		Apologies: Cllr A Hughes Cllr A Connolly
Guest: <i>Marc Read –Wiltshire Council</i>		Absent: <i>C'llr Miles Cllr Slater</i>
Item	Agenda Item	Action by
2	Declaration of interest None	
3	Minutes of previous meeting ratified at May full Town meeting. Minutes from July's meeting were ratified t the Full Town Council Meeting. Proposed by Cllr Pratt, seconded by Cllr Fell, carried.	
4	Festival <ul style="list-style-type: none"> • Feedback and Lessons Learnt Committee extended their congratulations to Cllr Kemp on the success of the Festival. Cllr Kemp, Rick Young and Town Clerk held a follow up meeting to discuss leassons learnt and improvements for 2016.All feedback received verbally and via FB was positive and constructive. Cllr Pratt advised he had had some volunteers coming forward asking if they could be involved next year, Cllr Kemp stated possible to call them in to be co-opted in Jan. The committee discussed if there should be a separate FB page for the Festival, rather than being listed under the Events page, Cllr Pratt and Cllr Kemp advised keeping it all under the one page helps to keep the interest in future events going. Cllr Pratt questioned the use of Twitter, and this is to be raised as an agenda item in next month's meeting along with website discussions. Festival still to be held on current site for 2016. Date of 23 July suggested as this coincides with the start of the school holidays. proposed by Cllr Kemp, seconded by Cllr Gregory, carried.	

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5	<p>Mortuary Chapel</p> <ul style="list-style-type: none"> Plans for the Day <p>26 September 2015 12 – 4pm, this has been advertised on FB. Committee is hopeful that the Open Day will encourage more interest in the Chapel amongst the community.</p> <p>Posters to be actioned by Cllr Fell.</p> <p>Rev Copeland has been advised and will share details with her congregation.</p> <p>Cllr Birch to share details with the over 60's group.</p> <p>Cllr Kemp estimates approx. 50 visitors during the day and tours of the chapel to be arranged, max 10 at a time, details to be discussed with Cllr Birch.</p> <p>Vintage Teas are attending and will be catering for 50 people, they will be bringing 4 or 5 gazebos, and will provide tea, coffee and cake free of charge.</p> <p>Grounds are to be tidied up in 2 stages; a big day of tidying and then a final tidy up a week prior to the event.</p> <p>Parking will take place on the green in front of the chapel.</p> <p>The tent will be located on the left hand side of the grounds.</p> <p>Tamori have been booked to sing outside the chapel.</p> <ul style="list-style-type: none"> Bunting on the trees outside was discussed, it was thought that this might send the wrong message of what the day is about Still to Do <p>Lecturn will be removed for health and safety reasons, for repair.</p> <p>Cllr Kemp to look into cleaning companies.</p> <p>Paintwork on the 2 benches, rails and block under the windows is to be freshened up.</p> <p>Cllr Kemp to source a florist, for the pedestal and the window sills and grave, lit candles will be located along the shelves.</p> <p>Windows are to be cleaned, Cllr Kemp to organise.</p> <p>Cllr Kemp advised the rail will remain closed, only Cllr Birch to be allowed behind it.</p> <p>Cllr Kemp to speak to Cllr Stevenson about possibly removing the screens.</p> <p>Committee to visit chapel over the next few weeks and report back to Cllr Kemp with any further thoughts.</p> <p>Cllr Birch to suggest that Comm Services speak to Wilmotts builders re running power / water to the chapel.</p> <p>An information board is to be produced to be placed outside, Cllrs Kemp and Birch to discuss this further.</p> <p>Visit Wiltshire is attending chapel 25 August, good site of interest to be able to show them.</p> <p>Marc Read requested copy of the poster, Cllr Kemp to send this to him.</p>	<p>SF</p> <p>AB</p> <p>CK/AB</p> <p>CK</p> <p>CK</p> <p>CK</p> <p>All</p> <p>AB</p> <p>AB/CK</p> <p>CK</p>
6	<p>Tidworth Times</p> <p>Cllr Gregory and Admin are having a meeting 24 August to discuss production of this going forward.</p> <p>A picture is needed to go with the Community Speed Watch article.</p> <p>Strap line of 'Guess who's coming to Tidworth on 5th December' to be on the front page.</p> <p>This edition to go to print asap</p>	<p>RG/Admin</p>

7	<p>Christmas</p> <p>Cllr Kemp has met with lighting company, CC- will be lit up with strings of icicles, new lights will be chosen for the new centre for next year, possible may still be lights on this hall also.</p> <p>Cllr Kemp advised there will be stalls outside, but stall holders need to be made aware that they will need to provide their own tables etc.</p> <p>Happy for any type of stall to attend, food, crafts, etc.</p> <p>Volunteers are required for Santa, ideally 2 /3 in shifts, visits will stop at 5.45 as carols will be starting at 6pm until 7pm and organised by Rev Copeland</p> <p>There will be a light shining out onto the field, and a P.A. system in place.</p> <p>N Foyle is going to do the decorations, Cllr Kemp and N Foyle to discuss layout, possibility raised of having barriers in place for in and out flow.</p> <p>There will be no photographer attending.</p> <p>Date for 2016 Christmas of Saturday 3rd December proposed by Cllr Kemp, seconded by Cllr Gregory, carried.</p>	CK/NF
8	<p>Policies</p> <p>Lone Worker policy to be looked at following incident earlier in the month, Cllr Gregory to look at rewriting and report back at the next meeting.</p> <p>All Cllr's to read and report back to Cllr Kemp with any further thoughts.</p>	RG All
9	<p>Updates</p> <ul style="list-style-type: none"> • Community Engagement Officer Marc Read, new Community Engagement Officer for Wiltshire Council introduced himself to the Committee. He has worked for the council for 6 years, recognises that Tidworth is unique amongst the other parishes with regards to the community spirit shown. Cllr Kemp extended an open invite for him to attend the monthly meetings. • Local Youth Network Their priority is working with 13 – 19 year olds, within the community. They currently have nowhere to meet and TTC has offered disused bus shelter. LYN is able to pay for the move and requests TTC to undertake and invoice will be paid by LYN. The Urbie is providing a physical forum for them to meet, the Cops and Burgers event held on 11 August was attended by around 25 people. 	
10.	<p>Date of Next Meeting</p> <p>15th September @ 6.30pm</p>	

There being no further business to discuss the meeting closed at 8:15pm