



Minutes of the Town Council meeting held on Tuesday 6<sup>th</sup> June 2017 in the main hall of the Community Centre at 7pm

<p><b>Attended</b> C'Ilr's B Pratt (in the Chair) B O'Connell, S Anderton, D Wright, P Hedge, N Arch, S Slater, S Fell, R Gregory, H Jones, A Dawson, A Birch Col S Lawton, F Galvin, L Kitchener-Pain (Tesco), S Turner, Rev A Copeland, T Dewey Louise Wells - Town Correspondent</p>		<p><b>1 Apologies</b> C'Ilr A Connolly, C'Ilr M Connolly, Police, T Pickernell (TCAP), M Gabriello <b>Absent:</b> <b>RG proposed that the apologies are accepted, seconded by SF, carried.</b></p>
Item	Agenda Item	Action by
2	<p><b>Declaration of Interest</b> None</p>	
3	<p><b>Public Questions:</b></p> <p>Col Lawton came along to the meeting to say farewell to the members. He thanked the Town Council for their support and said he had enjoyed his time at Tidworth, he was feeling very positive about how the community were embracing 2020 and the changes it will bring. Lt Col Jamie Balls will be taking over the role in September so Chief of Staff Paul Kelly will be covering the role in the interim. BP thanked Col Lawton on behalf of the Town Council which was echoed by HJ.</p> <p>Sue Turner informed the members that the footpath signs were now up on the alternative foot path at Home Farm and thanked the Town Council for the support they had given her.</p> <p>F Galvin raised the issue of the overgrown grass on the A338 from the chip shop to Plassey Road. The Clerk advised that she had been chasing it and had been promised it would be done the Friday just gone. It has been noted that it hadn't and she is dealing with it. He also reported that the playpark on the Manor Rise development had a big chunk of concrete which was a trip hazard. He has spoken to the people doing grounds maintenance who have said it is not their responsibility. The Clerk will follow this up when chasing the grass cutting.</p> <p>Rev Copeland reminded the members that there would be the first Civic Service on 25<sup>th</sup> June 2017 and encouraged all to attend.</p>	
4	<p><b>Minutes of Previous Meeting:</b></p> <p>Minutes of May 2017 meeting had been circulated. <b>HJ proposed they were a true and accurate record, seconded by NA, carried.</b></p>	
5	<p><b>Co-Options</b> Two applications have been received. M Gabriello (MG) F Galvin (FG) MG had given her apologies for the meeting but had written to the Clerk to say she would like to be considered for co-option.</p>	

	<p>FG's letter was read. The members were given the opportunity to ask him any questions, there were none and members of the public were asked to leave the room. There was a short discussion between the members. Several were uncomfortable at voting this evening as it was so soon after the election and there were several vacancies. They felt that a fair decision may not be made and thought that co-option should be postponed until there had been the opportunity to campaign properly for candidates. BP, the Clerk and Town Correspondent will put this in place as soon as possible.</p> <p><b>NA proposed that there were to be no co-options this evening and to delay, seconded by SF. 6 were in favour, 4 were against, 2 abstained, carried.</b></p>	
6	<p><b>Wiltshire Councillor</b> Due to C'Ilr M Connolly being away there was no report</p>	
7	<p><b>Mayors Report</b> Due to C'Ilr M Connolly being away there was no report</p>	
8	<p><b>Committee Reports</b> <b>Community Services</b> SS reported on a meeting held on 23<sup>rd</sup> May 2017 <b>HJ proposed that the minutes were a true and accurate copy, seconded by AB, carried.</b> The members are happy with the new fence at the Chapel. They are concerned that the front line has not been fenced. The Clerk reminded them that when the Community Day was held up there Aspire had said they would look into supplying a natural fence, there has been a change of personnel so she will chase this up but also get a quote for fencing. The Town Steward is putting together a specification with costs for painting the equipment in the playparks.</p> <p><b>Community Engagement</b> AD reported on a meeting held on 23<sup>rd</sup> May 2017 <b>RG proposed that they were a true and accurate record, seconded by SF, carried.</b> They had briefly discussed how the Leisure Centre could be made more accessible. Emily Catlow will be re-invited to the next meeting. Wiltshire Wildlife are still trying to confirm a location for the Community Garden, however there is a new potential site at St Mary's which looks promising. The plans for the Festival are still on track and AJ Mayhew has been invited to the next meeting. Considering the recent terrorist attacks SS raised the issue of security. BP advised that himself and the Clerk have met with Sgt Freeman regarding the matter and he is more than happy with the measures in place. Garrison have approached the Clerk asking if they could be involved in July's Keep Tidworth Tidy however as they have the capacity to collect larger items they have requested a skip is supplied. The members recommended that a skip is hired for July. <b>HJ proposed that a skip is hired at the cost of no more than £1000.00, seconded by NA, carried.</b></p> <p><b>Leadership</b> BP reported on a meeting held on 30<sup>th</sup> May 2017. <b>SS proposed that the minutes were a true and accurate copy, seconded by AD, carried.</b> Year End Accounts had been circulated the only amendment was the removal of Christmas lights from fixed assets, the committee recommended approval at Full Town Council. <b>AD proposed Year End Accounts be approved, seconded by PH, carried.</b> The following policies were also reviewed by the committee and recommended for</p>	

	<p>adoption or approval by Full Town Council</p> <p><b>Standing Orders</b>  <b>HJ proposed that Standing Orders were adopted, seconded by NA, carried.</b></p> <p><b>Financial Regulations</b>  <b>AD proposed that Financial Regulations were adopted, seconded by RG, carried.</b></p> <p><b>Risk Assessment</b>  The committee had recommended as an action point that fire marshall training is carried out and that COSH Data sheets need to be provided for any chemicals stored in the building.  <b>SA proposed that the Risk Assessment is signed off, seconded by PH, carried.</b></p> <p><b>Internal Audit</b>  This has been circulated and action is already in place to remedy the minor points made.  <b>SA proposed that the Risk Assessment is signed off, seconded by PH, carried.</b></p> <p><b>Quotes for the insurance renewal had been received. The members had agreed that Zurich quote of £1804.48 (not including premium charge) be accepted.</b>  <b>AD proposed that the quote of £1804.48 from Zurich be accepted, seconded by BP, carried.</b></p>	
9	<p><b>Civic Centre</b>  Due to C'llr A Connolly being unable to attend at short notice the report was not available.</p>	
10	<p><b>Business Between Meetings</b>  None</p>	
11	<p><b>Correspondence – Newsletters and reports available for inspection.</b>  <b>Police report had been circulated.</b></p>	
12	<p><b>Bills for Payment</b>  Bills for payment totalling £13081.07 had been circulated. <b>RG proposed Bills for payment of £13081.07 be paid, seconded by PH, carried.</b></p>	
	<p><b>Date of next meeting</b>  4<sup>th</sup> July 2017 @ 7pm</p>	<p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>

There being no further business to discuss the meeting was closed at 7.45pm

Agreed as a true record..... Mark Connolly, Chairman