



**Tidworth Town Council
Leadership**



November 2017

Minutes of the Leadership Committee on 28th November 2017 in the Community Centre at 7pm

Attended Councillors B Pratt (BP) in the Chair, A Connolly (AC), M Connolly (MC), S Fell (SF), S Slater (SS)		1.Apologies: None
Item	Agenda Item	Action by
2	Declaration of interest	
3	Minutes of October 2017 meeting Approved at November 2017 Full Town Council meeting	
4	Personnel/Staffing/Office The Clerk reported that the new Administration Assistants had settled in well and was enjoying working with them both. Several quotes had been obtained regarding the cleaning of the Community Centre and the members agreed that 10 hours a week would be required and they would like to go through a contractor/company rather than employ an individual. IT has been reviewed and a proposal was circulated, a new system to be purchased for the Town Clerk and extra RAM for the existing PC's. MC proposed that no more than £1100.00 be spent on the IT upgrade, seconded by BP, carried	
5	Budget MC has been working hard on the budget for 2018/19 taking into consideration the Committees recommendations, housing allocation, new staffing costs, also reductions on events and civic regalia the committee are recommending a precept demand of £337000.00 for 2018/19. The budget spreadsheet will be circulated to all members for approval at Decembers Full Town meeting.	
6	Investment The Clerk reported that the complaint with Co-Operative regarding signatory issues is finally being dealt with. However, as the accounts have been sitting dormant for some time not earning interest due to their error she feels the £50.00 compensation given is not adequate and is more than happy to pursue further.	

	The members agree that this should happen and for the Clerk to try and re-coup the interest lost over the period.	
7	<p>Mayors Charity</p> <p>Although not necessary it is agreed that there should be an AGM to be held at the Annual Town Council Meeting.</p> <p>Roles rather than names should be on the paperwork. Although the Charity does not have to be registered until the balance is £5000.00 funds are growing so the Clerk has started the process of registering.</p> <p>The Charity now needs promoting so an article will go in Tidworth Times in the New Year.</p>	
8	<p>Committee Reports</p> <p>Community Services: SS reported that the Grounds Maintenance contract is being reviewed. There is now a temporary fence at the War Memorial as quotes are still being obtained for a permanent one. There is to be a working party over Christmas to paint the Community Centre.</p> <p>Community Engagement: SF reported that Christmas is all in hand. There had been discussion regarding the questionnaire, members have not been forth coming with ideas so herself the Clerk and the Admin Assistant will put together some questions so that C’lIr Brook can complete it. The planned site for the Community Garden has fallen through. It has been suggested that the planter at RBL is used and Wiltshire Wildlife will approach Remus again.</p>	
9	<p>Correspondence/AOB</p> <ul style="list-style-type: none"> • The transfer of land as part of the S106 agreement of the Home Farm development should take place in the next few months. • MC updated the members on the Manor Rise Zouch Farm agreement and the members recommend that the Town Council take over the play areas. • The Town Clerk reported that after 10 years when the project first started Phil Potts was leaving Freeriders, all were in agreement that it would be a sad loss to the group. 	
10	<p>Agenda items</p> <p>TBC</p>	Agenda items to be submitted to the Clerk 7 days before meeting

There being no further business to discuss the meeting closed at 8pm.