



**Tidworth Town Council
Leadership
November 2016**



Minutes of the Leadership Committee on 29th November 2016 in the Community Centre at 7pm

Attended Councillors M Connolly (MC) in the Chair, A Connolly (AC), Pratt (BP), Slater (SS)		1.Apologies: None
Item	Agenda Item	Action by
2	Declaration of interest	
3	Minutes of September 2016 meeting Approved at October 2016 Full Town Council meeting	
4	<p>Finance</p> <p>Budget/Precept: MC circulated the proposed budget for 2017/18. TTC are now in the third year of the 10 year plan. New houses coming on stream were less than expected this year but with Site 19 moving at a pace there should be a large number of additional dwellings next year.</p> <p>MC proposed that the precept demand for 2017/18 is £282463.00 seconded by BP, carried.</p> <p>Internal Audit: The internal audit has been returned with a few minor recommendations. The main one being more scrutiny on a regular basis is needed from the Councillors. The members commented that this was not currently done as an accountant is employed, however, it was agreed that the Clerk will put together a checklist to be circulated around the committee on a monthly basis.</p> <p>AC proposed that the Internal Audit be accepted, seconded by SS, carried.</p> <p>Investment: The Clerk explained to the members that there have been issues regarding getting access to the investment as she had erroneously been removed from the account as a signatory. AC is still a signatory so will contact the Co-operative Bank urgently as the members are keen to re-invest as soon as possible. BP will be added and the former Mayor removed as a signatory.</p>	
5	<p>Transfer of Play Area Documents</p> <p>The Persimmon additional clauses to the transfer document had been circulated. The members are all in favour of MC's suggested amendments.</p> <p>MC proposed that the solicitor is instructed to make the amendments, seconded by BP, carried.</p>	CL
6	Humber Lane- MC and AC have recently met with the Garrison Commander and Michael Russel from DIO regarding the second part of land at Humber Lane. Negotiations continue.	

	<p>TTFC have requested permission to erect 4 new signs, the members had asked questions regarding size and location and were satisfied with the answers/reasons given.</p> <p>BP proposed that TTFC have permission to erect 4 new signs, seconded by SS, carried</p>	
7	<p>Civic Centre – AC reported that he had a very positive meeting with the Police regarding them being part of the new Civic Centre. He will follow up so that TTC can progress with the loan application.</p>	AC
8	<p>Town Correspondent – The members feel that the good work of the Council is not getting out into the public domain enough and are disappointed with coverage of recent events. They are in agreement that the council’s media output needs to be improved and discussed funding the position of a Town Correspondent.</p> <p>This role will be via Castledown FM and performance managed. It will entail attending meetings, Civic Events and input to Tidworth Times.</p> <p>MC proposed that TTC grant £3600.00 to Castledown FM to fund the role of Town Correspondent, seconded by SS, carried.</p>	
9	<p>Committee Reports</p> <p>Services: SS reported that there were no current Grounds Maintenance issues. The Committee had discussed the proposed play area on Riverbourne Fields and how they would consult the public. They also discussed approaching Carillion Amey as a large number of the houses were occupied by Military personnel.</p> <p>Engagement: BP reported that the Committee had mostly discussed the Christmas event and had finalised details. He has also started to obtain quotes for the shuttle bus for the Festival. He and the Clerk will work on a specification in the New Year so that TTC can go out to tender for an Events Manager.</p>	BP/CL
10	<p>Town Clerk/Personnel Issues</p> <p>The Clerk asked the members to consider hiring an IT Contractor on an ad-hoc basis. The amount of IT issues the office has does not warrant employing somebody but when there are issues it is beyond the staff’s expertise. The members agreed that this was a good idea and should perhaps make an allowance for IT. The Clerk will make enquiries as to what the costs would be.</p>	CL
11	<p>S137 Applications</p> <p>Rainbows – An application of £308.00 has been made to cover the cost of hiring the Community Centre for 1 year. The Rainbows will start using the hall in January 2017.</p> <p>BP proposed that the sum of £308.00 is awarded to cover the cost of hire fees, seconded by SS, carried.</p> <p>Wayne’s Xmas Lunch – An application of £200.00 has been made this is towards the hire fee of the hall and funding of a Christmas Lunch being laid on by a group of volunteers for vulnerable people in the area. The members</p>	

	<p>wish to support this with the proviso that evidence is provided that Tidworth residents will be benefiting.</p> <p>MC proposed that the sum of £200.00 is granted to help fund Wayne's Christmas Lunch, seconded by AC, carried.</p> <p>Garrison Christmas Concert – A request for TTC to sponsor the Christmas Concert has been made. The Town Council supported this last year by providing the refreshments. This included wine. The Clerk advised that there was surplus wine from the Remembrance reception so this could be donated therefore the members agreed that the sum of £300.00 should be awarded.</p> <p>MC proposed that the sum of £300.00 is awarded towards the cost of refreshments for the Garrison Christmas Concert, seconded by AC carried.</p>	
12	<p>Correspondence Due to the sensitive nature and need for confidentiality of correspondence received the members agreed that there should be a resolution that the item should be discussed as 'Part two' of the meeting.</p> <p>Public Bodies (Admission to Meetings) Act 1960</p> <p>Admission of public to meetings of local authorities and other bodies.</p> <p>(1) Subject to subsection (2) below, any meeting of a . . . F1 body exercising public functions, being [F2a body] to which this Act applies, shall be open to the public.</p> <p>(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.</p> <p>Proposed by MC, seconded by BP, carried.</p>	
10	<p>Date of the Next Meeting - TBC</p>	<p>Agenda items to be submitted to the 7 days before meeting</p>

There being no further business to discuss the meeting closed at 9pm.