

**TIDWORTH TOWN COUNCIL**

Community Engagements Committee July 2016

Minutes of the Community Engagement Committee meeting held on 19<sup>th</sup> July 2016 in the Community Centre at 6.30pm.

<b>Attended: C'Ilrs B Pratt (in the Chair) R Gregory, S Fell, M Gabriello, S Anderton, A Dawson</b>		<b>Apologies: C'Ilrs A Connolly, M Connolly, L Swinyard-Jordan, A Hughes</b>
<b>Guests: L Kitchener-Pain (Tesco)</b>		
Item	Agenda Item	Action By
2	<b>Declaration of Interest</b> None	
3	<b>Minutes of Previous Meeting</b> Minutes of June meeting ratified at July Full Town.	
4	<b>Festival</b> Everything running thus far as it should. Toilets, bins, fencing coming Friday 22 <sup>nd</sup> . First Aiders confirmed - 2 bodies from 1pm to 10pm from St. John's Ambulance. Layout – BP marking out field with numbered plots on Friday. SF coming to assist. Layout to be as last year. HJ on gate. BP to supply list of jobs for others to do. Carly Lovell, Town Clerk must be present to receive and sign for generator. JWS – the people supplying rides/slush puppies are providing bouncy castle as original one fell through. BP has asked to keep prices sensible. Advertising – Social media has been heavily utilised. Banners and posters distributed around town. Tesco are providing 6 bodies in total to assist and have requested to have their stalls together to enable job sharing when having breaks. They will be in high vis to be easily identifiable. They will be providing £20 worth of sweets as well as giving out free fruit kebabs to the public. Viola providing free bottled water. SF will be assisting with TLC raffle and also with games. BP has asked people to arrive at 8am to assist with setting up. Tesco staff will arrive at 10am.	
5	<b>Social Media Policy</b> BP Proposed this be accepted, AD seconded, carried .	
6	<b>Complaints Procedure Policy</b> As not all C'Ilrs had had a chance to read this policy, it was agreed to bring it back to the next CEC meeting. AD will ask GH to resend as an attachment as not all can open the file format that comes with the Google invitation. BP stated it is his hope that all C'Ilrs will eventually have a dedicated TTC email which will make this easier.	AD / GH

7	<p><b>Christmas</b></p> <p>Budget – The 2015 budget was set at £5000. BP suggested that by using a professional santa hire company it was sensible to increase the amount and recommended a budget of £8000. <b>AD proposed budget of £8,000 be accepted, seconded by RG, carried</b></p> <p>Lights – The 3 year lease on lights is up this year. Having discussed the option of buying our own, it was felt that this could prove too costly as it would involve contractors, PAT testing, engineers to put them up and take them down, etc. It was felt that once the Civic Centre is built, this option could be explored once again. BP will get quotes from various companies on leasing lights. BP explained this year the lights will be extended past the Ram to accommodate the new builds. The current company has quoted £10,000 for 3 years for existing plan with the addition only increasing this to £10.3k.</p> <p>Santa – BP has approached Horsedrawn Pro in Stockbridge who are quoting between £1000 and £3000, with the lower price for a Santa and grotto only and the higher including a Sleigh to go around the town.</p>	
8	<p><b>Mortuary Chapel Open Day</b></p> <p>RG suggested that if we are to do this, we should compare numbers from the previous year and then we can look at if this is worth doing annually or bi-annually. As C’llr A Birch has experience, it was felt Cttee should defer to her with this project. BP proposed Saturday 24<sup>th</sup> September 2016 as the date for this event with no objections to doing this.</p>	
	<p><b>Date of Next Meeting</b></p> <p>9<sup>th</sup> August (swapped with Community Services as BP away) at 6:30pm.</p>	

**There being no further business to discuss, the meeting closed at 7.15pm.**